

!!Education and Service!!

Visarwadi Education Society's

Sarvajanik Arts and Commerce College,

Visarwadi, Tal. Navapur, Dist. Nandurbar (MS)

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College under section 2(f) and 12(B) of the UGC Act 1956



NAAC- 'B'

-----Established in 2001-----

Prospectus

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Year 2018-19

Dr. A. T. Patil

Principal

(M.A., M. Phil. and Ph. D.)

Sarvajanik Arts and Commerce College,

Visarwadi Tal.Navapur Dist. Nandurbar

VISION

Creating a culture of excellence in higher education

MISSION

Bring the tribal into the main stream of development by imparting value base
quality higher education

OBJECTIVE

- To reach high quality and latest educational content
- To acquaint the student with the different career opportunities
- To enhance the standard of living of the people in tribal areas
- To promote all round development among students
- To understand the importance of education in students life
- To develop communicative skills among the students
- To make the students nation loving, patriotic, confident and disciplined citizen.

Sarvajanik Arts and Commerce College,

Visarwadi Tal.Navapur Dist. Nandurbar

INTRODUCTION

The Visarwadi surrounding remained deprived of higher education for year in Independent India. The foundation of an under graduate college in the remote and *adivasi* (tribal) area of Visarwadi was not the easy task, though. But in course of time the visionary like Hon .Dadasaheb Manikraoji Gavit brought it into reality. He recognized the need of education and established the 'Visarwadi Education Society' in 1965 and Sarvajanik Arts and Commerce College in June 2001. Later on, the founder Chairman handed overed the Chairmanship to his son Hon. Bharatbhau Manikraoji Gavit in the year 2004-05. The College is now recognized a granted institute .During the academic year 2012-13 the college is going to face the NAAC.

The college has its own building in the healthy and educational environment it attracts and inspires the students for learning.

Student under the Arts discipline various subject are taught in our college students all round development is one of the mission of the college on to fulfill this mission different programs are regularly conducted despite of this the competitive exam Center, personality development, .N.S.S., Sports, Debating compilation Elocution competitions cultural department Earn and Learn scheme are also contributing much for the job.

In such a healthy and inspiring institute you are going to admit as a student! You are **Welcome!**

FACILITIES

Teaching Staff:-

Educational standards are being maintained in the college by eight efficient, experienced and qualified lecturers along with Librarian and Physical Education director.

LIBRARY

The college has spacious library, library has massive collection of book, periodicals and journals specifically library includes book, text books and reference book recommended by the board of studies of the university. More than fifty students can be accommodated at a time in the reading room reading room is kept open from 8 AM to 6 PM.

Entry in the library as well in the reading room is possible only on presentation of identity card. Student has to observe complete silence and abide by the rules of behavior framed from time to time.

A special issue section is provided for issue of book for home reading. Book for reading at home can be issued for seven days only. Class wise specific day are fixed for issuing book. Student has to fill in the demand slip one day before student can borrow only one book at a time. If the book is not returned within the time limit student has to pay penalty of Rs 1 per day till the book is returned. Book issued for reading in the reading room cannot be taken at home. Student should take no dues certificate from the librarian before 15th march. Thereafter, the prior permission from the principal will be required. Intimation of the loss of book should be given to the librarian within two day.

Two times the cost of the lost book will be recovered from the student. If the identify card is lost, intimate to the librarian immediately. Authorities will not be responsible for the miss use of identity card. Without- identity card “No dues” Certificate will not be issued

GYMKHANA

A Separate gymkhana office is situated in the premises. Arrangement have been made from game and sports due encouragement is given to sports men and athletes. Attempts have been made to given the facilities for playing the following game chess, Cricket, football, basket ball, Kho-Kho, kabaddie and athletics

NATIONAL SERVICE SCHEME (N.S.S.)

N.S.S. is run by the college this unit has started in the college from 2005-06 every year about 120 students is enrolled. Students are expected to dedicate 120 hours for social work and attend the camp during the year. Certificates are given to students who satisfactorily complete the attendance norms. Student has to appear for interview for getting admission to N.S.S.

EXTRACURRICULAR ACTIVITIES

Lectures by the eminent personalities, Education tours. Arts circle debating union elocution, planning forum, *Yuvtisabha*, Drama, festival, science association, youth parliament and many timely activities suggested by the university are continuously organized by the college

MEDICAL CHEQUE-UP

As per the university rules, every student admitted to the first year of B.A. has to go through compulsory medical check-up student has to apply in prescribed form available in the college office.

KARMVIR BHAURAO PATIL EARN WHILE LEARN SCHEME

This scheme provides financial assistance to the economically weak student under this scheme student has to work for a specific period for which they are paid this helps in developing work culture and self-esteem. For more information, circulars are being displayed on the student notice board student will be given maximum of three hours per day work working hours will be other than study hours. Remuneration of Rs.15/- per hours will be given.

CHANKYA COMPETITIVE EXAM CENTER

To guest Lecturer peer week and monthly competitive examination are organized by chankya competitive exam center for the preparation of various competitive examination.

Y.C.M.O.U, NASHIK

The study center of YCMOU nashik is available in Sarvajanic Arts and Commerce College Visarwadi Visarwadi education society is working for the upliftment of *adivasi* community through education is the only way to uplift them. To provide education to all with the formal education informal education through is being provided to the students since the academic year 2009-10, this B.A. degree is offered to the student in Marathi, Hindi, English, History, Geography, and Sociology and economics subject.

From the academic year 2018-19 all the above mentioned subject would be taught as the special subject if the student want of seek admission for this course he must have 10th or 12th class passing certificate. Those who have completed the diploma course of the Y.C.O.M.U. can also admission in the first year.

GRANT OF ADDITIONAL MARK OF EXTRACURRICULAR ACTIVITIES

Five additional marks under each head may be granted to candidate appearing for university exam. Of any degree diploma or certificate as on incentive for his participation in any one or more of the following activities subject to the maximum 10 Marks N.S.S. Debating elocution dramatics, moot court and other competition as approved by the university authorities, adult education programme of N.M.U., N.P.E drive, Internal/ National /International sports activities.

STUDENT GOUNP INSURANCE SCHEME

As per university rule student will get-benefit of insurance. The students are asked to contact the office for additional information.

SCHOLARSHIP & CONCESSIONS

Government Scholarships and free ships:

Following types of scholarship or free ship to student are awarded the govt. of India, Govt. of Maharashtra and North Maharashtra University, Jalgaon.

- National Merit Scholarship
- Concession to E.B.C., P.T.C. secondary & H.S. Teachers and C.G.S. Ex-serviceman.
- Open merit scholarship to open merit student.
- Free ship / concession to the wards of freedom fighters.
- Scholarship and free ships to SC, ST, VJ/NT, SBC, OBC.
- Scholarship to the physically handicapped students.
- Scholarship to the student from non Hindi speaking region, who offer Hindi as a special subject at B.A. degree level.
- Student getting Govt. of India scholarship are required to open a/c in the state bank of India scholarship amount will be deposit in the student bank A/C only.

ADMISSION BACHELOR OF ARTS (B.A.)

- Candidate who has passed the H.S.C. examination of Maharashtra State Board of Higher Secondary Examination or an equivalent examination of any other statutory board or university with English shall be eligible for admission to F.Y.B.A.
- Candidate who has passed D. Ed course with English shall be eligible for admission to F.Y.B.A.
- Candidate who has passed diploma examination conducted by board of Technical education Maharashtra State is eligible for Admission of F.Y.B.A.

ADMISSION PROCEDURE

RULES AND CONDITION

Prospectus along with application form is available in the college office by paying amount of Rs.30 the applicant should read the prospectus and fill the application form carefully; incomplete and incorrect form will not be accepted admission to the first year

- Admission to all classes will be made strictly on merit basis.
- Following documents are required for taking admission to the first Year.
 - i. Original School Leaving Certificate and its two true copies.
 - ii. Original mark sheet of XII examination passing and its two true copies.
 - iii. Two true copies of cast certificate (Reservation Candidate)

- iv. Applicant should affix a recent passport size photograph on the application form.
- v. Application for eligibility will the required fee (Eligibility form is available in the college office.)
- Student from out of Maharashtra and other university should submit the following documents along with application form.
 - i. Passing Certificate and Mark sheet of the XII Examination or its equivalent examination original and two true copies each.
 - ii. School / College Leaving certificate.
 - iii. Migration Certificate
 - iv. Character Certificate.
- Once the admission has been taken original LC / TC and mark sheet will not be returned. Therefore student sale expected to have sufficient copies of these copies of these certificates before taking admission original mark sheet will be returned of term one year.
- Student seeking admission to S.Y. and T.Y. classes, should attach to the admission form the attested true copies of the mark sheet of previous examinations.
- As per ordinance by of N.M.U. Student is expected to complete under graduate programme with six year from the date of admission.
- External students of the other university are not eligible for admission.
- Student from other college within the jurisdiction of North Maharashtra University, Must Produce T.C. College change form and eligibility number from the previous college at the time of admission in this college.
- Normally no change is allowed in the subject once offered by the student however one change in the subject can be allowed by the authority only on payment of fees of Rs.50/- the last date of allowing the change in subject / faculty will be notified separately on the notice board.
- Principal has got right to cancel the admission not to grant the term and not to allow for examination if the student fails to pay the required amount of fees.
- Admission will be given in presented and not to absentia, application form for admission will not be accepted by post.
- Student will be abiding by the future changing the fee structure.
- No student can claim by right admission to the college. The authority can refuse admission to any student without giving any reason.
- Student will be abide by the G.R. UGC 1201/(182-01)/ vishi-4 date 03/05/2003 regarding clubbing of the third year special subjects.

- As per the North Maharashtra University, Jalgaon letter no NMU/12/176/2009 Date 20/05/2009 from Academic year 2009-10 and NMU letter No. NMU/7-A/894/2010 Dated 10/03/2010 from academic year 2010-11 following classes will have semester pattern.

(i) F.Y. / S.Y./ T.Y.B.A.

UNIVERSITY ELIGIBILITY

- Every student seeking admission to any graduate or post graduate course of North Maharashtra University for the first time is required to obtain eligibility from the university student has to apply in prescribed form and pay the required amount of fees to obtain eligibility.
- Following documents are required to be submitted along with the prescribed form i) Original Mark sheet ii) Transparence Certificate (T.C.) for other University student, following additional document are required iii) Migration Certificate iv) Passing Certificate v) attendance certificate.
- It is the responsibility of the student to see that his / her eligibility certificate and other certificate one secured by him / her from the previous University / college and that they are produced to the college along with eligibility from before specified date.
- College will not be responsible for any consequence of non grant of eligibility by the university.
- Student should take note of notices from time to time.

PAYMENT OF FEES

All payment are to be made at cash counter student should pay the fee as per the fee structure attached here with.

REFUND OF FEES

Refund of fees will be made as per the circular 126/2003 of the North Maharashtra University, Jalgaon.

- i. There shall be 10% deduction total fees due (Except The entrance fees) if student leaves the college within 7 days from the date of his / her admission.
- ii. There shall be 25% deduction in total fees due (Except the entrance fees) if student leaves the college within 15 days from the date of his / her admission.
- iii. No student can claim refund of any type of fees if he leaves the college after 15 days from the date of his admission in the college however balance of total fees due, shall be recovered from such student.

- iv. For E.B.C./ O.B.C. student and wards of primary / Secondary teachers and freedom fighters deposit will not be refunded if such a student leaves the college after 15 days taking admission.

ATTENDANCE, EVALUATION AND TERMS

- During the term satisfactory attendance of 80% is necessary to grant the term and to enable the student to appear for the university examination.
- Days attendance means attendance at all lectures and practical specified in the college time - table for the class in which the student is studying.
- Satisfactory attendance means attendance on all days on which the college is functioning except when leave of absence has been provisionally granted by the principal.
- For the student of all undergraduate classes, it is necessary to appear for two internal evaluations of 25 marks per paper per term and for the students of T.Y. Classes, they will have to deliver at least one seminar per paper per term.

IDENTITY CARD

- Every student must obtain his / her identity card from the college within a week from the date of admission.
- While in the college premises every student must produce identity card whenever asked for if the card is lost, the same will be available to the student, after paying Rs.20/- and producing lost certificate from the police station the last date for keeping the card ready is 20 the August.

DISCIPLINARY RULES

- Student are abide by all general and special rule framed by the college authorities from time to time.
- While in the college premises, students are expected to have good behaviors and conduct.
- Student will not be allowed to use mobile in the college premises and in the class-room.
- In case of difficulties, student may approach the Principal students getting scholarship should be aware of the following
 - i) Regular attendance
 - ii) Satisfactory behavior
 - iii) Minimum of 50% marks in the internal evaluation and university examination.
- Student shall not remain absent for lectures without any proper course application of leave of absence should be submitted to the concerned teacher.

- Student should not any case disfigure the premises of the college buildings or tamper with the furniture electronic connection etc.
- Student should retain all receipts of payment to the college and university.
- Student are strictly prohibited to smoke/ Consume drugs, narcotics, tobacco ,*Ghutka* in the college premises not only this, but if a student is found in possession of narcotics and drugs he will be liable for punishment under the Mumbai Police act.1951.
- Ragging and such similar activates are strictly prohibited Beach of these and such other rules will make the student liable for expulsion from the college.
- Whenever required, time table for extra coaching classes will be exhibited on the notice board.
- Transfer certificate T.C. will be issued within 3 days from the date of student application by paying fee 100/- and for duplicate T.C. Rs.100/-

SELECTION OF CLASS REPRESENTATIVE

As per the North Maharashtra University circular our representative will be selected from the student, getting higher percentage of Marks and clearing all courses / paper and declared as pass in the previous examination no class representative will be selected if the qualified student is not available.

FACULTIES

N.B. * Student should read carefully the information and subject combination.

* Student getting admission at T.Y. level must have passed the entire subjects at F.Y. Level.

ARTS

BACHELOR OF ARTS (B.A.) (GENERAL / SPECIAL)

Student joining F.Y./ S.Y./ T.Y.B.A. Course shall offer seven subjects from the structure give below.

* Subject in Group A is Compulsory.

* Any two subjects should be selected from group B

* Any three subjects should be selected from group C

* Student interested in choosing English at special level at S.Y. and T.Y. must select optional English from group B.

- General knowledge (G.K.) subject will be taught during the 2nd year its examination will be held at the end of the year G.K. subject is only teaching at S.Y. Level.
- Environmental Science Subject – will be taught during the 1st term of F.Y. its examination will be held in the month of March / April Environmental studies subject is compulsory at F.Y. level.

As per university rules no examination will be held in the month of October of first year / second year / third year student.

F.Y.B.A. Sem. I / II

Group	Subject
A)	1) Compulsory English (Compulsory) 2) Environmental Studies
B)	1) Marathi (any One) 2) Hindi
C)	1) Economics (any three) 2) Political Science 3) History 4) Geography 5) Sociology

S.Y.B.A. Sem. III / IV

- Compulsory English is compulsory Subject.
- Out of six subjects offered at F.Y.B.A. Four subjects should select out of the subject offered at F.Y.B.A. any one subject can be selected as a special papers of the special subject selected.
- Out of the subjects offered at F.Y.B.A. any two subject should be selected. There will be one general paper for each subject selected.
- In all there will be seven papers of 40 marks. One compulsory English three general, two special papers & G.K. Paper at S.Y. Level.

Following subject are taught at general and special level.

General Level. :- 1.Marathi 2.Hindi 3.English 4.Economics 5.Political Science 6.History 7.Geography 8.Sociology.

Special Level:- 1) Marathi 2) Hindi 3) Economics 4) History

T.Y.B.A. General TY.B.A. Special (Sem. V / VI)

- Same subjects selected at S.Y.B.A. should be continued.
- There will be six paper of 40 Mark