



## **YEARLY STATUS REPORT - 2020-2021**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

**Sarvajanik Arts and Commerce College**

• Name of the Head of the institution **Dr. Ashok Tongal Patil**

• Designation **Principal**

• Does the institution function from its own campus? **Yes**

• Phone no./Alternate phone no. **02569240646**

• Mobile No: **7350020036**

• Registered e-mail **vescollege270083@gmail.com**

• Alternate e-mail **drrahulthakur1980@gmail.com**

• Address **Village - Visarwadi, Taluka -Navapur, District -Nandurbar**

• City/Town **Nandurbar**

• State/UT **Maharashtra**

• Pin Code **425426**

##### **2.Institutional status**

• Affiliated / Constitution Colleges

• Type of Institution **Co-education**

• Location **Rural**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Kavayitri Bahinbai Chaudhari North Maharashtra University**
- Name of the IQAC Coordinator **Dr. Rahul Thakur**
- Phone No. **02569240646**
- Alternate phone No. **8329415691**
- Mobile **9545622259**
- IQAC e-mail address **vescollege27083@gmail.com**
- Alternate e-mail address **drarahulthakur1980@gmail.com**

**3.Website address (Web link of the AQAR (Previous Academic Year)**

<https://www.sacc.ac.in/Pdf/IQAC-Proceeding-2019-2020.pdf>

**4.Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

### 5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.14</b>	<b>2013</b>	<b>05/01/2013</b>	<b>04/01/2013</b>
<b>Cycle 2</b>	<b>B+</b>	<b>2.60</b>	<b>2019</b>	<b>28/03/2019</b>	<b>27/03/2024</b>

**6.Date of Establishment of IQAC**

**15/01/2013**

**7.Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**8.Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC

[View File](#)

**9.No. of IQAC meetings held during the year**      **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?      **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report      [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?**      **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

- More emphasis given towards online teaching learning and evaluation.
- Management of online examination for has been done successfully.
- Online feedbacks collected from the students, alumni, parents.
- Four National level Webinars organized.
- One teacher completed Ph.D Degree and teachers were motivated towards research activities such as participation in webinars, Ph.D. course admissions, Research paper and Book publications.
- Faculty actively participated in online faculty development programmes.
- One teacher Promoted as associate Professor (level 13A) while four teachers have been prompted form level 11 to Level 12 though CAS.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
<p>The Plan of action was chalked out by the IQAC of this institution in its online staff meeting for the session 2020-2021. The action plan planned out towards the quality enhancement and excellence of the institution is as follows:</p>	<p>The Flexible Academic Calendar has been implemented in view of Covid 19.</p>
<p>Academic : Flexible academic calendar has been adopted to response the crises of Covid-19 pandemic. Emphasis will be given on adopting the latest and best online teaching learning methods. Online training and expert guidance will be arranged for the teachers to learn them the handling of the Online lecture management software applications etc.</p>	<p>Online training arranged for the faculty under the guidance of the IT experts to make them familiar with Online teaching learning software like ZOOM, Google meet, Webex etc. • Round the year, there was a complete ban on all types of students activities in the college premise. Thus, teaching-learning activities have been completed in online mode by using Zoom and Google meet lecture management software applications.. • Faculty members participated in online Syllabus framing and paper setting activities.</p>
<p>Online questionnaires will be developed to collect the feedback on curriculum and teachers. Similarly online Internal assessment mechanism will also be adopted to make the internal evaluation process more effective and transparent</p>	<p>Online feedback on teachers and curriculum have been collected from the students. • Students' internal assessment have been done in online mode by conducting online internal tests. • End semester both summer and winter exams also conducted in online mode by the affiliating university.</p>
<p>Student Support Activities : The Institution will focus on student welfare issues Institutional authorities will take necessary steps and actions in making the students familiar with institution by promoting</p>	<p>Subject Wise Whats app chat groups have been created to circulate the subject related information. Beside this, discussions on hot and current issues have been also conducted. • Subject wise 'Online Quiz</p>

the student support.	programmes' organised for the students • Communication skills have been improved by organising the online guest lectures of the eminent personality.
Library will be enriched by more e books and e journals. The reference section for Ph.D. Scholars in library will also be upgraded.	The information and Library Network Centre (INFLIBNET) are renewed to strengthen e-resources. New e books and e journals added to the library
To motivate the teachers for faculty development programme, Research and professional growth activities. Non-teaching staff will also be encouraged to attend their related programmes to update their knowledge.	<ul style="list-style-type: none"> <li>• Four National Webinars have been organised during the Covid -19 Lockdown period.</li> <li>• Faculty is actively publishing the research papers and books and participating in seminar and conferences and workshops.</li> <li>• Faculty actively participated in webinars and also delivered online addresses as chairperson of the Webinars and FDP.</li> <li>• Ph.D. Research Advisory Committee meets have been held online to supervise the research work</li> <li>• Faculty has completed online courses from UGC HRDC during the Covid-19 lockdown period Bridge course and remedial classes have been conducted online.</li> </ul>
Extracurricular Activities : .To motivate the students and staff towards social and community services . To motivate the students to participate in extracurricular activities Institution will arrange online lecture series on current affairs and programmes for the community and stakeholders.	<ul style="list-style-type: none"> <li>• As per the Govt. Covid-19 guidelines, regular on field extracurricular activities were suspended round the year.</li> <li>• Online Social Programmes and awareness campaigns organized by the NSS unit..</li> <li>• However, Students were motivated to promote Swach Bharat Abhiyaan: cleanliness programme and Tree Plantation programmes at their villages.</li> <li>• Birth and death anniversaries of renowned personalities have been observed online.</li> <li>• Webinar on awakening</li> </ul>

	the women about cyber crime has been organized.
The Management Information System will be strengthen and to ensure the participation of the stakeholders from 'Top to Bottom'	<ul style="list-style-type: none"> <li>• During Covid-19 lock down period maximum work has been successfully completed by adopting 'Work from Home' policy, as suggested by the Govt.</li> <li>• Four teachers have been promoted in higher scales under Carrier Advancements scheme (CAS).</li> <li>• Contributed in the Govt. Covid-19 relief funds.</li> </ul>

**13. Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name	Date of meeting(s)
KBCNMU Jalgaon	05/07/2021

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	<b>Sarvajanik Arts and Commerce College</b>
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• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
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• IQAC e-mail address	vescollege27083@gmail.com				
• Alternate e-mail address	drrarahulthakur1980@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.sacc.ac.in/Pdf/IQAC-Proceeding-2019-2020.pdf">https://www.sacc.ac.in/Pdf/IQAC-Proceeding-2019-2020.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
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<b>6.Date of Establishment of IQAC</b>			15/01/2013		
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<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
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familiar with institution by promoting the student support.	conducted. • Subject wise 'Online Quiz programmes' organised for the students • Communication skills have been improved by organising the online guest lectures of the eminent personality.
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<ul style="list-style-type: none"> <li>• Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
KBCNMU Jalgaon	05/07/2021
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2020-2021	15/04/2021
<b>15. Multidisciplinary / interdisciplinary</b>	
<b>16. Academic bank of credits (ABC):</b>	
<b>17. Skill development:</b>	
<b>18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>	

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):****20.Distance education/online education:****Extended Profile****1.Programme**

1.1

**1**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1

**286**

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2

**240**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3

**89**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**

3.1	10
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	10
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	10
Total number of Classrooms and Seminar halls	
4.2	2
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	15
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The institution is offering quality higher education in Arts stream only. Last year we have decided to add the concept of online classes to add more quality in teaching-learning process. Last year we have adopted the latest Choice Based Credit System (CBCS).</p> <p>The Institution is bound to implement the curriculum as prescribed by the affiliating university. This year whole curriculum has been revised as the affiliating university has adopted the UGC framed subject wise curriculum and syllabus to maintain the principal of</p>	

parity. New curriculum is centralized and well designed by the renowned academicians. Now, our students will get benefits in central competitive exams like UPSC, SSS, IAS, IPS, NET etc.

In the beginning of the new session, the latest curriculum was made available to the teachers to draw blue prints to facilitate the teaching- learning process. The subject wise teaching plan was placed before the IQAC for deliberations. In the wake of COVID-19, flexibility approach in teaching plan is adopted to continue the teaching during unforeseen situation. One of the best and top rating Online lecture management system (LMS) i.e. ZOOM app was subscribed to provide the uninterrupted online teaching- learning to the downtrodden students. The parents were motivated to purchase the android mobile for their wards. In this regard, the institute has also requested the surrounding mobile service provider to give maximum selling discount with EMI facility.

Smart classrooms have been opened for those teachers who were facing connectivity issues at their homes. The whole syllabus has been taught online and also well covered before on time. In this regard, online feedback from the students were also collected regularly.

Continuous internal assessment programme has been conducted online, as the existing marking criteria like classroom attendance and behavioral aspects were rollout temporarily due to COVID-19 lockdown. In this regard, MCQ based online internal tests have been conducted to award the internal assessment marks,

It is also to be noted that all the teaching posts in the institution are filled with highly qualified teachers. Recently, we have lost an outstanding permanent teacher of Marathi subject due to Corona virus diseases. Temporary faculty have been hired to cover the remaining syllabus of Marathi subject. The end semester exams of the academic year 2020-2021 were held in online mode. This year, three student of our college stood second, third and fifth in the University merit list.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="https://www.sacc.ac.in/E-Study-Material/">https://www.sacc.ac.in/E-Study-Material/</a>

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Flexible calendar has been adopted for the year 2020-21 to meet the unforeseen situations of the covid-19. The state govt. doesn't allow the university to conduct offline exams, as the health conditions were very worse in the state due to Covid-19. Many times, the end semester exams of 2019-20 have been rescheduled at last movement due to pandemic. Whole examination calendar was also disturbed throughout the year. Finally, it was decided that Online exams will be conducted only for the B.A. final year while B.A. first and Second year students will be upgraded into higher classes on the basis of the previous year (2018-19) exam performance.

Work from Home policy was strictly implemented in the institute. So, all the practical and infilled activities were rolled out from the academic calendar. Institute emphasized only on online teaching, admissions and examination process. Teaching plans were adjusted as per the need of the hour.

Before Covid-19, the academic calendar was prepared well in advance before the beginning of the new session. The continuous Internal Evaluation was strictly organized as per the academic calendar. However, the flexibility approach was maintained in the calendar to avoid the unforeseen emergencies. There is a Junior college and D.Ed. College in the premise and the institution is sharing its classrooms in mutual partnership with them. In this regard, the calendar of the affiliating university, junior school and D.Ed. college is referred to establish the validity and coordination. The semester wise dates for internal tests and classrooms seminars were fixed in the 1st week of the month of October and March or before the end semester examinations. The internal tests were conducted in a centralised manner in consultation with the faculty that the whole syllabus has been taught and covered. Additionally, the 2nd and 4rd week of July, August and September (1st term) were reserved to conduct unit wise tests for I, II and V semester. Similarly, same weeks were also reserved during the month of December, January and February (2nd term) to conduct subject wise unit tests for II, IV, and VI semesters.

The home assignments were collected during the first two days viz. Monday and Tuesday of every week of July, August, September, December, January and February months. The 1st week of January was reserved for the organization of educational tours. The 2nd and



3rd week of the October (1st term) and March (2nd term) was reserved for the collection of overall performance/marks of the students in CIA (internal test, assignment, classroom attendance, seminar performance and behavioural aspects). During the same week, the process of display of provisional list of internal assessment marks and uploading of final marks on the university website was done in consultation with student grievance committee.

The month of April-May and October-November were reserved for the external evaluation purpose like end semester exam's invigilation, flying squads, answer book evaluation etc. .

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	<a href="https://www.sacc.ac.in/Academic-Calendar/">https://www.sacc.ac.in/Academic-Calendar/</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**1**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

0

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Curriculum of Bachelor of Arts programme is well updated with

the issues pertaining to Gender, Environment and Sustainability, Human Values and Professional ethics.

**Gender issue:** Separate unit on Gender sensitization is included in 'Sociology' subject.

**Environment Science and sustainability :** The 'Environment Science' is a compulsory subject in semester IV which covered the unit. In addition, the 'Geography' and 'Economics' also focused on sustainability as the unit to increase awareness about Environment and sustainability.

**The human values and Political Ethics :** The human values and political values are learnt to the students in 'Political Science' subject. The unit

**Women Empowerment :** more emphasis on women empowerment has been given in the sociology subject. in the society is well The institution has organized online webinars on Women empowerment.

**Green practices** such as tree plantation, tree caging, coloring, cleanliness campaigns. green audit etc. have been organised regularly with the help of Student Welfare department and NSS wing. The provision of grant of additional marks in End semester examination has been also laid down in the ordinance number 163. There is maximum 10 incentive marks have been given to the students for their remarkable contribution towards the environment as well as for the welfare of the community. This year around 80 students gets the benefits of 10 incentive marks in end semester exams.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships****Nil**

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

**1.4 - Feedback System**

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>
---	----------------------------

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.sacc.ac.in/Feedback-and-ATR/">https://www.sacc.ac.in/Feedback-and-ATR/</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**460**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**285**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In the wake of Covid-19, the assessment of the learning levels of the students was assessed online by the teachers during online lectures classes on Zoom application and also done through conducting online subject wise internal tests, online assignments, tutorials, etc; on the basis of which slow and advanced learners were identified. Online remedial teaching-learning programmes have been designed and implemented.

Before Corona pandemic, the learning level of the newly admitted students was assessed face to face interaction sessions with the new comers during the welcome function for the freshers. The identification of advanced learners and slow learners is also an integral part of this fresher's party. The whole faculty members along with senior students actively participate in the fresher party to make the knowledge testing procedure more fruitful and reliable. The function is mainly focused on the testing of self presentation skills and past learning experiences through subject based question-answer series. Besides this, the interaction sessions with new comer enable to understand the exceptional abilities, general knowledge, interest, hobbies and hidden qualities among the students.

Before Covid-19, there were so many activities for the welfare of the slow learners have been organized regularly like mentor : mentee scheme, bridge course, remedial classes, more book lending, extra library hours, supplements, question banks and resource material etc.. The advanced learners were motivated to develop self learning habits. In this regard seed money provided to the advance learners to participate in research activities like seminar, workshop, conferences and surveys. The self confidence was build among the advanced learners by assigning them teaching classes under student - tutor scheme. The advance learners were felicitated with certificates and cash prizes during the annual prize distribution function. Apart this, their names has been published on the college website, merit board, annual magazine

"SUMANIK" and also publicize in news papers.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
286	10

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Online teaching has done a good job in catching the attention and interest of the students during the covid-19 lockdown period. The subject related video links, PPTs and study material proved helpful in understating the topic very easily. Besides this, the problem solving ability was improved by inviting self analysis and conclusions report from the students on video documentaries. The online lectures series of the renowned personalities have been organized also organized for the students to make attract the students towards broad learning.

The online intra group discussions approach is adopted to encourage the students to learn team work, cooperative behavior and communicate with one another. In addition, live debates on current issues helpful in evaluating the cognitive level of the students to make the learning more students centric.

The institution believes in providing experimental based lifelong learning skills among students. This year, field tours and educational tours at various places to link the classroom approach with experimental approach were not held due to covid-19 lockdown.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="https://www.sacc.ac.in/Computer-Lab/">https://www.sacc.ac.in/Computer-Lab/</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The vision of the institute is 'to bring the tribal communities into the main stream of higher education'. Hence, the institution always adopts the innovative and creative methods in teaching-learning process. During the Covid-19 Lockdown, Online teaching-learning method was introduced on mandatory basis. In this regard, special ICT training programmes have been organized for the faculty. Now, 100 percent teachers are capable to teach the ICT based lecture management system on Zoom, google meet and webex etc. Moreover, the faculty also trained to design the online MCQ based questionnaires to strengthen the evaluation and follow process. Round the year 2020-2021, whole faculty were actively engaged in online teaching-learning, making of online questionnaires, onscreen online evaluation of answerbooks, collecting online feedback form students etc.

The facility of wi-fi supported ICT classroom setup has been provided to those teachers who were facing internet issues at their homes.

The electronic resource material like e-books, e-journals and e-contents are available in the premise. The institution has subscribed the UGC INFLIBNET services and user ID is provided to the students and teachers to access the e services from anywhere.

Some teachers have developed their own ICT based teaching material.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://www.sacc.ac.in/E-Study-Material/">https://www.sacc.ac.in/E-Study-Material/</a>



**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )****2.3.3.1 - Number of mentors****10**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year****10**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****1**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

124

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution is bound to follow the continuous internal evaluation system as the determined by the affiliating university. In CBCS pattern, there are 40 marks/per paper have been assigned for internal assessment which comprises of tutorial, class attendance and internal test. Beside this, institute also conducts classroom seminars, group discussions, unit test, weekly test and home assignments work etc.

Institute is providing relaxation in class attendance and conduct of separate internal tests of those students who have represented the institute in sports and NSS activities at state and national level. Because, such students spends most of their time in practicing and participating in sports at inter college, inter group and inter- university, competitions and training camps etc. So, on most of the occasions they were absent in class activities and internal tests etc.

During the academic year 2020-2021, the existing Internal

Assessment System has been suspended temporarily due to COVID-19 pandemic. Some criterions such as marks for students' classroom attendance and behavioral aspects have been rolled out completely. Internal assessment system is now totally online. In this regards, subject wise MCQ based online internal tests have been conducted to award the internal assessment marks.

Online grievances system was also introduced to redress the internal marks related matters. Students' internal evaluation related issues were invited electronically. In this regard, Helpline WhatsApp mobile number circulated in all the student groups. Mercy chance given to those who have not submitted the online internal tests or have connectivity issues etc.

The institution has also introduced "Internal Assessment Record Book" to centralized the internal assessment record. This booklet is kept under the custody of the teachers. This booklet is circulated to the students during the internal exams and it has been returned to the custodian after the internal test.

The 'Students Grievance Committee' is constituted to redress the complaints pertaining to internal assessment marks. The performance of the student in internal test is now mailed to their parents and guardians.

The online window is created on the website of the affiliating university for uploading or collecting the internal assessment marks electronically.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Student Grievances Redressal Committee is active in the institution and able to tackle the grievances related to exams either internal or external. There is a structured application form to register complaint or query against internal assessment marks and it is easily available free of cost on library counter. Any students may register his/her request to student grievance committee if he/she feels or realizes that they have been downgraded in internal assessment by mistake or intentionally. The

grievance related to internal assessment is redressed within seven days and is strictly time-bounded. In internal assessment cases, there is a deadline of five days to register the grievance in prescribed format after publication of provisional list of internal marks on notice board. The committee is also bound to redress such issues within two days from the deadline. The decision on the complaints is communicated to the exam sections for correction if any and as well as to the plaintiff in written with explanations.

The neutral faculty members such as Principal, Physical Education and Library Personnel are appointed on student grievance committee to maintain transparency in the redressal mechanism. In case of intentional act, if complaint of the students is found genuine there may be a provision of punishment against the defaulters. In this regards, detailed report is placed before the governing body for the suitable actions.

In case of external exam, the grievances like Photocopy of answer books, Re totaling, out of syllabus questions in question papers and appeal for mercy chance etc. are invited on the prescribed Performa along with fee applicable. The downloadable Performa is available online university website both hard and soft form. The external grievances reported and inward by the student grievance cell is submitted to the affiliating university in first go and well before the due date. The university also strictly follows the time-bound approach in redressing the exam matters. The decision on the grievances is published online on the university website.

Apart this, some common exam related grievances such as appearance of misspelled or wrong name, date of birth and missing marks entries in the award sheet / mark sheet is also forwarded to the affiliating university in prescribed format with fee.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

There is only one undergraduate level course is available in the

institute i.e. Bachelor of Arts (B.A.) three year degree course. The institution is bound to follow the guidelines of the affiliating university while explaining the programme and course outcomes. The affiliating university has introduced the concept of specialization in B.A. course. In this regard, the institution is offering specialization in four subjects only. These four programmes are Economics, Hindi, History and Marathi.

The institute collects regular feedback from students on curriculum and the findings of the feedbacks are shared with the university authorities. The outcome of B.A. Course is available online on the website of the institute.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.sacc.ac.in/Pdf/Course-Outcomes.pdf">https://www.sacc.ac.in/Pdf/Course-Outcomes.pdf</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution is located in tribal area and this tribal region is still very backward from development point of view. The students are migrating in other districts for their further higher education like P.G., M.Phil. and Ph.D..

So, it is a big challenge before the institution to establish the communication link with the outgoing students. The institution has entrusted the responsibility to the mentors to take proper follow-up of their outgoing mentee. Similarly, the updates on attainment of COs are also collected from the outgoing students during alumni meets and parent's meets.

The placement cell and Career counseling cell are also playing a vital role in the attainment of Pos and Cos. Every year, both cells update the personal addresses and contact details of the outgoing graduates. This year (2020-2021) two alumni have qualified the NET/SET and ten alumni gets jobs in private companies. The competitive exams for Govt. services like MPSC exams were not held in 2020-2021, due to covid-19 lockdown.

Before Covid-19 lockdown, it was noticed during the campus

placement and interaction sessions that tribal students are very shy and still lagging behind in dressing sense and self exposure skills. Institution feels that courses should be updated with new chapters on standard of living and modern life style as to rollout the shyness behavior among the tribal students. In this regard, experimental approaches like export of students from rural to urban culture should be the essential part of the course.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.sacc.ac.in/University-Meritorious/">https://www.sacc.ac.in/University-Meritorious/</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

89

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.sacc.ac.in/Feedback-and-ATR/>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

5

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

6

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The development of quality social culture in neighborhood community is one of the important missions of the institute. Since its establishment, the institution is continuously striving hard



to uplift the standard of living of this tribal area. Every year, institution undertake many quality initiatives and programmes to catch the attention and attraction of the neighborhood communities towards social development. For this, the institution has been also honoured by the affiliating university with the prestigious "Best Rural Area College Award" for its remarkable achievements in organizing quality extension and extracurricular activities.

But Since last two years, all the onsite extension activities were suspended due to Covid-19 lockdown. The Govt. has imposed complete ban on all types of student's movements. However, some online events like Observation of Important days, Arogya Setu app installation, 'My Family my responsibility' and Vaccination Awareness Campaigns' etc. have been organized in online mode. Students were motivated to organize green practice activities at their home.

File Description	Documents
Paste link for additional information	<a href="https://www.sacc.ac.in/Clean-India-Campaign/">https://www.sacc.ac.in/Clean-India-Campaign/</a>
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

120

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

5

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has its own permanent building in which Nine rooms are available for teaching and administrative purpose, while the same building is also share by the Teacher Education College (only D.Ed. course) and Junior college (Arts, Commerce and Science faculty) established by the patron society i.e. Visarwadi Education Society, Visarwadi at the same premise. The institute also shares the classrooms, computer lab, laboratory and playground in mutual understanding with D.Ed. and Junior college.

Institution is trying its best to ensure the availability of the facilities to make the teaching-learning process more effective. It has maintained sufficient numbers of sitting desks, chairs,

tables, lightening, fans and proper ventilation in the classrooms, in addition the facility of pure drinking water, CCTV coverage, Biometric machine, power back-up unit, Photocopy, wi-fi facilities are also installed in the premise.

This year, more emphasized has been given to develop the latest ICT facilities to make the online teaching-learning more effective. In this regard online Zoom application LMS has been subscribed . The students were motivated to purchase android mobile while teachers are motivated to develop electronic study materials.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.sacc.ac.in/Computer-Lab/">https://www.sacc.ac.in/Computer-Lab/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The playground of the institute is adequate to oragnise the outdoor cultural and sporting activities like running, jumping and throwing, etc. The playground have the facility to play and organize event like Volleyball, Handball, Kho-Kho, Kabaddi, football, Tennis Volleyball, Throwball, and Net ball etc.

The students of the institute are actively participating in the various intercollegiate sports and cultural events organized by the university. Every year, the athletes perform well at inter college level and intergroup level. Last year, campus sports and cultural activities were suspended due to Covid-19 pandemic.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.sacc.ac.in/Physical-Education-Sports/">https://www.sacc.ac.in/Physical-Education-Sports/</a>

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities****8**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****8.8**

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The library of the institute is partially automated and the process of complete automation has been initiated. It has installed Library management System (ILMS). The detail is as follows :

.

- Name of ILMS software : Library Manager
- Nature of automation (fully or partially) : Partial
- Version

- Year of Automation : 2016

At present, the entries of the books, encyclopedias, dictionaries, journals and magazines has been uploaded in the software. The bar coding of the books has been also done. The process of issuing and lending of books is done with the help of Library Management System.

The INFLIBNET facility is subscribed to the library to ensure the availability of quality research materials, e-books and e-journals. The user id and password has been distributed to the faculty and the students to access IFLIBNET facility from anywhere as per their suitability.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="https://www.sacc.ac.in/Library-Services/">https://www.sacc.ac.in/Library-Services/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**B. Any 3 of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**2.68**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

220

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institutes always remain in touch with the latest and current development in the field of information technology. There is a well furnished common computer lab has been setup in the premise by the patron society i.e. Visarwadi Education Society, Visarwadi. The lab is open for the students during the working hours. There are total 20 computers with internet connectivity in the lab. The institution has subscribed the broad band facilities.

This year online Zoom LMS application has been subscribed. The institution has also upgraded the Wi-Fi device to improve the bandwidth and to make the premise totally e-campus. Anybody may access the internet via this Wi-Fi without any fee and charge. The aim behind this facility is to develop the habit of self learning among the students and to make the teaching- learning more innovative and creative. The students are motivated to purchase android mobiles to avail the best use of this facility. The LCD projectors with Wi-Fi support are installed in three rooms to promote the ICT based learning.

The Salary, scholarship, admission and exam procedures are online so it is mandatory to the institution to update its computers and

browsers with latest operating systems to coordinate with online programmes of the affiliating university as well as Govt. The premise is well covered with CCTV coverage with recording facility. There are eight close circuit cameras are installed in the premise. The cameras are also installed in administrative block.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.sacc.ac.in/E-Study-Material/">https://www.sacc.ac.in/E-Study-Material/</a>

#### 4.3.2 - Number of Computers

16

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2.68



File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Facility Management System of the institute is well designed to ensure the durability and maximum use of the available infrastructure resource and facilities. There is a separate 'Purchase cum Facilities Maintenance Committee' in the institute to ensure the longevity of infrastructure and facilities by timely maintenance and replacement of parts etc. The committee inspects the entries in desk stock register and purchase registers and identified those equipment and products which are going to expired or out of order very soon. The advance information in this regard is given to the concerned department to renew or replaces their licenses, subscriptions and software and machines before the expiry age.

This committee has classified the maintenance works in four categories i.e. Emergency, routine, preventive and predictive maintenance. The committee also collects regular feedback from the users about the relevance and usefulness of the existing facilities. The committee conducts audit of building, grounds, sports complex, library, store and equipment at the end of every quarter of a calendar year and detail report is submitted to the principal. On the basis of audit , the items has been classified into two categories i.e. preventive measures which requires urgent attention and second is predictive measures like expiry of life and package, renewal of subscription etc.

'A stitch in time saves nine', hence, the committee is very conscious about the preventive measures. It always gives priority to the maintenances of equipments and facilities which requires preventive cares. The committee identifies the spots where the preventive measures required. This years, most of the cases are traced in IT sector, and electric supply. Preventive measures has been taken like installation of antivirus and CCTVs, covering of loose contact in the wires and telephone cable, replacement broken

switches, removing of carbon over the open switches, removing the dust from keyboard, computers and printers, maintain water balance in batteries and replace of defective parts of the computer, Xerox and printers, CCTV and RO Water plant etc. The website of the institute is also continuously maintained to upload the advertisements, current information, and activities.

Levelling and marking of Sports playgrounds has been done regularly while players safety also ensured on playground through providing quality sports equipment, dresses & safety accessories.

During academic year 2020-21, some minor electricity repair works has been done. complete cleaning and dust removing has been done in the offices, classrooms, library and playgrounds etc. in the month of January (Corona first wave) and in the month of June 2021 just after the end of pandemic second wave. The land scaping of trees, maintenance of gutter lines and water pipelines have been also done in the premise.

The preventive measures programmes were also carried out inside the library and administrative blocks to preserve the hard materials like books, papers and file from the dangerous and hazardous animal like insects and rats. In this regard, the anti insects tablet and sprays have been placed in the cupboards and almirahs. The suffixed fire extinguishers have been rechecked and found fit.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.sacc.ac.in/">https://www.sacc.ac.in/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

237

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	<a href="https://www.sacc.ac.in/Physical-Education-Sports/">https://www.sacc.ac.in/Physical-Education-Sports/</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

250

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

250

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

2

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

89

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Students are appointed on various committees of the college like College Development Committee, sports committee, library advisory committee, NSS advisory committee, Anti Ragging Committee, SC/ST/OBC Committee, women sexual harassment committee, SENATE, in the year 2015, one of the student of our institute has elected as Secretary of University Student Council and represented the SENATE House of the affiliating university. The students are free to express their opinion on any issue. They are also invited to take part in discussion sessions organized during the meetings of the various bodies and committees.

The regular meetings are arranged with the student council to make them aware about the initiatives taken by the institution for the welfare of the students. The suggestions and views of the students are also invited to ensure their partnership and involvement in the developmental process.

Student council is working very actively for the welfare of the students as well as institution. Student council has been elected every year through an electoral method, which is well defined in the Maharashtra Public University Act , 2016 under section 99.

This year, students Council election were not held due to COVID-19 lockdown. Thus no student body has been constituted during the Academic year 2020-21.

File Description	Documents
Paste link for additional information	<a href="https://www.sacc.ac.in/Student-Committee/">https://www.sacc.ac.in/Student-Committee/</a>
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni association is active in the institution and has been reconstituted again as per the suggestions of the NAAC and now registered under Society Act. 1860.

The alumni of the institutes are now getting mature day by day and occupying the top positions in public and private sectors. Just 16 years back (Year 2004-05), it has produced the first outgoing graduate batch with B.A. Degree. Now, many students have qualified the NET/SET and competitive exams and searching for the permanent jobs.

The NAAC peer team opined after the observations that old students having rich background and working on top positions should be included in the alumni association to strengthen the alumni

activities. The institution has added twenty new alumni deputed in Govt. department like excise, police, forest and revenue department. It has also invited old students on alumni association who have setup their identity in the field of Politics and Law.

The alumni meets were regularly organized and information about the progress of the institution shares with the alumni. The suggestions and views of the alumni are considered and noted for the betterment. The feedback on curriculum, teaching-learning and evaluation have been also shared with the alumni.

During the Academic year 2020-21, Online meets have been held with the alumni due to Covid-19 lockdown. Alumni appraised the efforts of the institute in conducting online classes at Zoom platform. Alumni assures the institute that they will aware the parents about the e-learning and also motivate them for the arrangement of the resources required for the online learning. In service alumni showed active interest in providing Internet data packs to the needy students. Hon'ble Principal requested the alumni to conduct awareness campaign at their villages to stop the spread of Covid-19 and aware the villagers about the precautionary and preventive measures.

File Description	Documents
Paste link for additional information	<a href="https://www.sacc.ac.in/Alumni-Association/">https://www.sacc.ac.in/Alumni-Association/</a>
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The leadership of the institute is very effective and well progressive in attainment of its vision and mission statements i.e. "to enhance the standard of living of the tribal people by



imparting relevant value based quality education". The GER (Gross Enrolment Ratio) in education is very low in this tribal region. The MHRD, New Delhi has also declared this tribal region (Navapur taluka - Nandurbar district) as Low GER district from educational angle. The quality initiatives like outer student's surveys and motivational campaigns to promote the GER in higher education have been carried out in the neighbourhood tribal hamlets to attain the mission statement i.e. "to bring the tribal communities in the main stream of higher education for their all round development". Apart this, the awareness campaigns for various Govt. schemes like 'Pradhanmantri Awas Yojana', 'Swach Bharat Abhiyaan', 'Ujjawala Yojana (LPG)', 'Jan-Dhan Yojana', 'Start-up India' etc. has been also conducted to uplift the standard of living of the tribal communities.

The unavailability of the Post Graduation courses /P.G. institutes in this tribal region is the biggest challenge before the institution in attaining its mission statement i.e Majority of the families in the neighbourhood communities are still living Below Poverty Line as per the BPL survey of the Govt. of India. Every year, near about 30 per cent of the graduates especially women students have been dropping their further higher education. At this juncture, the parents and guardians have also showed their disability to bear the expenditure at out stations.

The institution is planning to introduce the Science stream at graduate level. In this regard, the process of new land acquisition is under process.

File Description	Documents
Paste link for additional information	<a href="https://www.sacc.ac.in/College-Development-Committee/">https://www.sacc.ac.in/College-Development-Committee/</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The administration is totally decentralized and every stakeholder is closely associated with the growth and development process of the institutes. For the proper management of the institutional works, there are so many committees, cells, bodies and associations have been constituted. The members of the governing body, teachers, non teaching staff, students and activists from

the various fields have been appointed on these committees. The local management has given full freedom to the hon'ble principal at institutional level to implement the decision of any committee/cell/body without any hesitation. The transparency and parity have been maintained during the distribution of committees/cell/bodies to the teachers and non teaching.

'Online Examination' is the first example of decentralization and participative management. Where, every faculty member has given their full contribution. Affiliating university has decided to conduct the online exam at eleventh hour. The online exam is an unknown term to everyone. The poor connectivity issue in the remote tribal hamlets was the biggest problem to run this online practice. Students were hesitating to enroll themselves on the online exam portal. while 100 percent enrolment of the students at exam portal was the biggest challenge before the institute.

In this regard, one teacher was appointed as coordinator of online exam. Whole faculty were engaged in the mental makeup of the students to face the online exam. Online Demos & videos of online examination process have been circulated on the mobile of the students. Pre exam dummy online tests were conducted on trial basis and many problems reported from the students' side such as selection of wrong question paper from the list, failed to upload exam hall ticket due to poor internet speed, login problems etc...

Exam coordinator decide to conduct offline training for the students to remove the discrepancies and doubts. Every day, twenty to thirty students have been called on rotation basis and face to face handling of online exam portal have been learned under the keen observation. This practice has been repeated many times under the supervision of the subject teachers. At this juncture, target of 100 percent student's attendance in online exam has been achieved successfully.

Round the year, another example of participative management was also seen during collection of relief fund for the treatment of college teacher. Assistant Professor Shri G.B. Thorat (Marathi subject) were admitted at Hospital in Mumbai for the treatment of post Covid disease (Black fungus). Around forty-five lakhs were required for the operation. Hon'ble principal made an appeal on social media for the contribution in relief fund for his treatment. Within a day, financial help was provided to the family of Shri Thorat. Beside this, whole faculty also contributed in 'Covid-19 Relief Fund (Govt.)'. Both teacher and non-teaching staff have donated three days salary in the State Govt. Covid-19

**relief fund Account.**

File Description	Documents
Paste link for additional information	<a href="https://www.sacc.ac.in/History/">https://www.sacc.ac.in/History/</a>
Upload any additional information	No File Uploaded

**6.2 - Strategy Development and Deployment****6.2.1 - The institutional Strategic/ perspective plan is effectively deployed**

The institution has adopted the perspective plan. The perspective plan is available on the website of the institution.  
<https://www.sacc.ac.in/Perspective-Plan/>

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://www.sacc.ac.in/Perspective-Plan/">https://www.sacc.ac.in/Perspective-Plan/</a>
Upload any additional information	No File Uploaded

**6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.**

The institution is recognized by the UGC, New Delhi (MHRD, Govt. of India) and Dept. of Higher Education and Technical Education, Govt. of Maharashtra and also recognized under Grant-in-aid mode as it receiving the salary grants from the State Govt. The institution affiliated with the North Maharashtra University, Jalgaon. There is a managing body / governing body to look after the administration as the institution is established by Visarawadi Education Society, Visarwadi, a registered society under Society Act, 1860. The organogram is available on the website of the institute.

The institution is bound to follow the service, recruitment and promotional policies implemented by the UGC, New Delhi, Dept. of Higher Education, Govt. of Maharashtra and affiliating university.

The Dept. of Higher Education, Govt. of Maharashtra provides salary grants and it conducts financial audits for the proper utilization of the grants and also responsible for the

implementation of the circulars, rules and regulations of the Govt. and UGC, New Delhi. The affiliating university is responsible to conduct academic programmes as per the guidelines of the UGC, New Delhi and to award the degrees. It also conducts regular visits to ensure the availability of necessary facilities required for the teaching learning process.

The governing body / managing body are also known as the main service provider as they are responsible for the proper functioning and development of the institute. They are the competent authority to look after the administration and grievances at local level. The principal of the college is the main head of the institute and he/she responsible to coordinate the decision of the governing body for the growth and developmental purpose. There is a well established grievance redressal mechanism is available at affiliating university. The principal, teachers and non teaching staff may register their grievances in the affiliating university.

File Description	Documents
Paste link for additional information	<a href="http://www.nmu.ac.in/">http://www.nmu.ac.in/</a>
Link to Organogram of the Institution webpage	<a href="https://www.sacc.ac.in/Organogram/">https://www.sacc.ac.in/Organogram/</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Employee Health :** 'Work from Home' policy was strictly implemented during the Covid-19 period for both teaching and non teaching staff. Whole staff have been motivated for Covid -19 Vaccination. Wi-fi /computer : free of cost Wi-fi internet access on mobile is provide to both teaching and non teaching staff.

**Promotions Benefits :** The eligible teaching and non staff has been promoted under CAS.

**Online P.F. and salary :** The P.F. and salary information is available online.

**Loan facility :** Emergency loan facility is provided to staff from various banks and societies.

**Reimbursement of Bill :** Medical bills were reimbursed to the teaching and non teaching staff .

**Group Insurance :** Employees are covered under group accident insurance scheme of the Govt. of Maharashtra.

**Duty Leave :** Duty leave granted to teaching and non teaching employees to participate in training programmes,

RCs and FDPs, seminar / conference/ workshops etc.

**Maternity/Paternity :** Facility of Maternity/Paternity leave is available.

**Study Leave :** Facility of study leave is available to the teaching staff.

**Extra ordinary leave :** COVID-19 Period, the facility of extraordinary leave on non- medical basis

(without fitness certificate) was also made available to the teachers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

24

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The institution has implemented the Academic Score (Academic Performance Indicator and Performance Based Appraisal System) as suggested by the affiliating university as per the guidelines of the UGC, New Delhi for the teaching staff. The Academic Score

collected annually by the IQAC from the teaching staff and screened in light of the documents for the scoring purpose.

This year (2020-2021), online feedbacks have been collected from the students on teacher and curriculum. The detail report of the performances in API, Feedbacks and subject wise results has been submitted to the principal for the suitable remarks.

In case of non teaching staff, the structured 'Appraisal System' as prescribed by the Govt. Maharashtra has been implemented by the institution. The performance in the Appraisal system is taken into consideration at the time of promotion.

File Description	Documents
Paste link for additional information	<a href="https://www.sacc.ac.in/Feedback-and-ATR/">https://www.sacc.ac.in/Feedback-and-ATR/</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Audit of the academic year 2020-21 is still not completed , as many heads and activities were dropped due to Covid-19 lockdown. Some receipts are still pending from the affiliating university and dept. of higher education.

However, there is a 'Internal Audit Committee' of two teachers which inspects the financial ledger, bills, vouchers at regular intervals. Similarly, this committee also conducts special audit during the organization of important functions and events.

The external audit is conducted by the registered CA (Chartered Accountant). The institution is also pay fee for the external audit. The report of the external audit is submitted to the affiliating university and Dept. of Higher Education, Govt. of Maharashtra.

Every year, the external financial audit is also conducted by the Dept. of Higher Education, Govt. of Maharashtra with the help of Govt. auditors on salary grants. Similarly, the affiliating university also conducts external audit with the help of university auditors as the institute receives many grants from the



affiliating university under various heads like NSS,SWO, Exam etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The mobilisation of funds from neighborhood sources is the biggest challenge before the institution. The institution is located in the tribal area where more than 65 per cent of the neighborhood community is living Below Poverty Line. Near around 99% students of the college belongs to ST, SC and OBC communities and they are admitted on null fee basis.

None of development grants of any type received from any govt./public agency except salary grants form Govt. of Maharsashtra to teaching and non teaching staff. Apart from this, the affiliating university contributes some funds in organizing extracurricular events.

The main source of the income of the institution is the distance education Study Centre of YCMOU, Nashik. Near around 80% expenditure of the institution is covered form the income of this study centre. Besides this, the faculty of the institute along with the members of the governing body contribute on many

occasions to maintain the quality standard. Recently, the faculty and governing body members has donated the LCD Projectors to the institute to promote the ICT culture.

Now, the institution is become eligible to receive the central assistance from UGC, New Delhi. Unfortunately, the UGC, New Delhi has made no advertisement or invite proposal for any developmental grants since 2016. The institute is looking very vigorously towards the launch of 13th Plan (2018-2023) /New Scheme of the UGC, New Delhi /MHRD.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC cell is progressive to implement the quality measures and initiatives to make the tribal youth highly educated and ensures the all round development by learning them life management tricks. The IQAC is dedicated to develop quality culture of HE by improving and reviewing the administrative, academic and financial policies of the institution at regular intervals.

**Curricular Development :** This year, whole curriculum has been revised as the affiliating university has adopted the UGC framed curriculum and syllabus to maintain the principal of parity. New curriculum is centralized and well designed by the renowned academicians. Now, our students will get benefits in central competitive exams like UPSC, SSS, IAS, IPS, NET etc.

**Teaching -learning Process :** The institute has emphasized on IT based teaching. Online teaching-learning method has been adopted on mandatory basis. Online Lecture Management Software i.e. ZOOM has been subscribed for the online teaching-learning. Feedback on teachers was also collected online.

**Exams and Evaluation :** Exams were conducted Online . The internal evaluation of the students also done in online mode due to

Covid-19 lockdown.

**Research and Development :** One research scholars completed Ph.D. degree under the guidance of Hon'ble Principal Dr. A.T. Patil. One faculty completed Ph.D. Degree. Faculty is actively participating in online webinars and FDPs etc. Ph.D. RAC (Research Advisory Committee) has been formed in Economics subject.

**Library and Physical facilities :** The digitization of the library is underway. The input of newly added books into Library Management Software has been done. Internet connectivity is improved while INFLBNET subscription has been renewed to strengthen e-learning.

**Admission of the Students:** Admission confirmation process is online while no fee has been collected from the students of reserved category. Students were admitted on merit basis to B.A. second year while for the admission in B.A. First year is granted on the basis of first come first serve. The reservation policy of the State Govt. is strictly followed for the allocation of the seats.

**Collaboration :** This year one MoU has been signed with the Educational NGO and institute to promote the soft skill learning and learning habits among the students.

File Description	Documents
Paste link for additional information	<a href="https://www.sacc.ac.in/IQAC/">https://www.sacc.ac.in/IQAC/</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC is set up as per the guidelines of the NAAC. It has been reconstituted in the year 2019 as per the observation of the NAAC Peer Team during 1st cycle of accreditation. Since inception of the IQAC, the issue of delivery of effective teaching-learning is the top most agenda of the every meet.

Round the year, IQAC many quality moves have been initiated to strengthen the online teaching learning and evaluation process. Students were motivated to purchase android mobile. Latest ICT

facilities have been installed to make the online learning more interesting and meaningful. Training programmes and expert guidance have been arranged for the Teachers to learn the handling of online Lecture Management software like Zoom, Google meet, Webex etc. Online questionnaires and feedback form have been developed with the help of the faculty. During the academic year 2020-2021, quality online events have been organized such as webinars, Guest lectures, Debates on Current Topics, Online health awareness campaigns etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.sacc.ac.in/IQAC/">https://www.sacc.ac.in/IQAC/</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution is offering higher education in co-education mode

and always gives top most priority to deal the issues of gender sensitivity. It has taken many initiatives to promote the gender equality and women empowerment. The institute has constituted the woman sexual harassment cell as per the rules and regulations of the Govt. This cell is responsible to deal the issues pertaining to welfare of the women.

This year, One national level Webinars on women empowerment has been organized by the institute. Beside this, issues pertaining to women have been also discussed online on the occasion of celebration of 'International Women Day', celebration of birthday of Savitribai Phule Jaynti etc.

**Safety and Security :** the premise of the institute is well protected with the boundary walls. The distance from the local police station is 800 mt. The whole premise including buildings has been well covered with the CCTV coverage. Every year, self safety/security skills learn to the women students during the self defense training programme. This one week training programme is conducted once in a year with the help of the trainer.

**Counseling :** the institute arranges the special counseling based interaction sessions for the women students at regular intervals. Every year, the women doctors , women police (Nirbhaya Pathak), lawyers and social activists are invited to counsel the women students. In the year 2016, workshop on "Sexual Harassment of Women (Prevention, Prohibition and Redressal Act, 2013" has been organized to aware the women students about legal provisions and Acts. This workshops is organized in collaboration with the State Women Commission, Maharashtra.

**Common Room :** the facility of common room is available for the girls students. The authorities keep close watch on activities around the common room with the help of the CCTV coverage.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>C. Any 2 of the above</b>
<b>File Description</b>	<b>Documents</b>
Geo tagged Photographs	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>
<b>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</b>	
<p><b>Solid and liquid Waste Management :</b> The Separate dustbins for solid and liquid waste has been placed at various places. The label of Solid waste and Liquid Waste has pasted on the Dustbins in English and Marathi language to avoid confusion. This waste has been collected by the garbage carters of the local Gram Panchayat into the garbage truck.</p> <p><b>E-waste :</b> The institute is imparting higher education in Arts stream only, hence it produce very harmless e-waste on few occasions. The institute stores the e-waste separately under the watch and informs the concerned authorities at Gram Panchayat. The local Gram Panchayat has adopted an action plan for the proper management of the solid/liquid/e-waste under 'Swach Bahrat Mission'.</p> <p>The institute is actively participating in the green practices. It not only encourages the staff and students towards green practices but it has also organized awareness campaigns in neighborhood hamlets to promote the green revolutions. The plastic bags and its use are banned in the premise. The paperless approach is adopted in the office. The institute is recycling the used papers from opposite side for raw drafting. The notices and circulars are circulated on mobile/Whats app and personal email of the teachers and students.</p> <p>The most of the students of the college are using public transport because concession facility (rebate on fare) is available only in public transport. Near around 60% of the students are using the</p>	

public transport daily for teaching purpose. The hostellers' students used pedestrian friendly roads as the girls hostel is situated just 900 mt. away from the institute. The students and staff are using bicycle at their homes.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded



**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit**  
**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded



7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Subjects like Sociology , Political Science and Geography in B.A. Curriculum covers the whole social and cultural aspects like tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic etc. The institution is located in 100 percent tribal area. Around 99 percent students of the college belongs to ST (Schedule Tribe) category. International Adivasi Day is celebrated every year in the institute. Beside this the students also participate in all religious functions and festival like Ganesh Utsava, Christmas Day function, Holi festival etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Separate unit about 'The Constitution of India' in Political science Subject in B.A. course learns about the Constitution obligations and duties and fundamental rights and citizen responsibilities etc. During the academic year 2020-2021, 'Constitution day' was celebrated online. The Student Charter and Ethics and code for the Employees are suffixed on the walls and same are also available on the college website

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website**

**A. All of the above**

**There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The programmes has been organized on the eve of birth/death anniversaries of the great Indian personalities like Pujniya Bapu Shri Mahtama Gandhi, Dr. B.R. Ambedkar, Pt. Jawahar Lal Nahru, Ravindranath Tagore, Shri Shivaji Maharaj, Subhash Chandra Bose, Lal Bahdur Shastri, Sarvpalli Radhakrishnan etc. The NSS department has entrusted the responsibility to organise the birth/death anniversary of the great Indian personalities.

The staff along with the students celebrates the various festivals in the neighborhood community . The students also render their services during Christmas, Ganesh Utsav and Holi . The Holi is the most favourite festival in this tribal area. The institute also organize special programmes during the Holi festival. During the academic year 2020-2021 whole programmes have been organized online on Zoom application.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Objectives :

The practice is dedicated towards women empowerment. Women today are eager to take up professions and work. While Cyber Crime is an unknown and new term. Every mobile user can become the cyber victim if they share personal information or banking information on some online links or suspicious websites etc.

Particularly Cyber grooming and online video chatting have been become the major threats to the young girl . The rate of women cyber crime through cyber grooming have been increasing day by day. However, ending crimes against women is still a challenge. We can prevent this cyber devil by awakening the women about cyber security.

### The Context :

The issue of women empowerment in India has always been very sensitive. Before independence, lots of moves on women empowerment have been happened. Many great personalities like Raja Ram Mohan Roy, Swami Vivekananda, Ishwar Chandra Vidyasagar opposed the Practices of Sati , Child marriage and Dowery System etc.

After independence, many initiatives have been taken by the Govt. of India for the wellbeing and empowerment of the women. Now, we have special women quota in every sector, women police stations. Nirbhaya Pathak, Martial Arts Self Defence trainings, Beti Bachav Beti Padao, Sukanaya Yojana, Ujjawalla etc. Now a days, the issue of women cybercrime is become a challenge before the govt. This cyber devil can be prevented by awakening the women about cyber

crime.

#### The Practice :

The institution practiced the above initiative through Women Sexual Harassment Cell and IQAC. The IT cell has played vital role in organizing the webinar setup, as the practice was an online activity. Webinar pamphlet and Invitations has been publicized on college websites while wide publicity is also given for this webinar by circulating the invitation message on social media like face book, whats app & telegram chat groups. Online registration form link also generated to register the participants. In this regard, a separate 'Whatsapp group for the participant' was made to circulate the webinar related information and updates.

The institute decided to conduct this event on Zoom platform i.e. Online Zoom software app. Some participants request to telecast the webinar on 'Youtube', as they have bandwidth problem and have some connectivity issues. The institution found that issue is genuine and decided to telecast this webinar on Youtube Channel too.

The event was organized on 14th June, 2021 on Zoom platform and live telecast was also there on college YouTube channel. Throughout the country, around 300 participants were linked online on zoom application for this national webinar on 'Women Cybercrime'.

The webinar is concluded in four sessions under the chairpersonship of renowned Prof. Mrs. Rajeshwari Rana, Director, Women studies at RDU, Jabalpur, cyber crime Experts Advocate Mrs. Sweta Thombre (Mumbai) and Advocate Mr. Balu J. Gavit (Navapur). Women cyber issues have been discussed in detail . Procedure to file complaint, legal provisions and punishment against violation of Cyber Crime Act were well explained by the experts. Certificates have been mailed to all the participants. The feedback on webinar was also collected online from the participants.

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#### Evidence of Success:

Active participation has been recorded from all over the country Around 85% participants submitted the online feedbacks. Highly

favorable remarks have been received from the respondents.

#### Problems Encountered and Resource Required :

Some technical issues of mobile connectivity reported during the programme. Some out of State participants were unable to establish connection on Zoom app. Some participants have problem with audio mike. Similarly, IT cell faced the problem of internet connectivity on many occasions.

Low mobile battery issue also reported by many participants. Our IT cell advices to shut down the mobile video camera, as it will not minimize battery loss but it also helpful in increasing mobile bandwidth.

It was also seen during the programme that many participants have not muted their mikes and their audio (family voices) interrupted the sessions many times. So, there is a need to appoint extra person to control the audio and video part of the participants.

#### Best Practice - 2

##### "Online Examination Management during Covid-19 lockdown "

**Objectives:** The main objective of this practice was to conduct the end semester exams with hundred percent student's attendance during the lockdown period.

**The Context:** The COVID-19 pandemic, also known as the Corona virus pandemic, is an ongoing global crisis that caused significant alterations to academia, demanding new regulations and creating unprecedented challenges for both learners and teachers. In order to minimize the transmission of the contagious virus, students have to study from home. Education systems need to provide online system strategies for teaching, learning, and evaluation methods to help with this transition. Investigation and analysis of how pandemic affects academic activities help us overcome current challenges. We can use this experience to enhance our academic measures and advance online education capabilities.

With the outbreak of Coronavirus (COVID-19) disease, online exams became common practice for academic evaluation. Online exams offer several desirable advantages such as time efficiency, ease of use, enhanced adaptability, and provision of immediate feedback. On the flip side, computer and internet accessibility, lack of experience

with computer or online assessment processes, test anxiety are some of the main challenges that come with online exams.

Given the critical pandemic situation, online exams are inevitable and will increase even in non-critical situations. Therefore, in order to hold them more fairly, methods should be considered, and possible failures should be identified to be mitigated or eliminated as a precaution.

Our affiliating university decided to conduct online examination from Dec. 2020 which was scheduled to be from March 2020 through offline mode. For this they designed a webpage and appointed IT coordinators from each affiliated institutions in order to facilitate students with respect to the new examination mode.

**The Practice:** our college practices the initiatives as per the instructions of the affiliating university. The main objective of this practice was a smooth conduct the end semester exams with hundred percent student's attendance despite the lockdown around. The university trained the IT coordinators first with official online training. The examination time table was scheduled. Since it was first time experience to the students, considering it Board of Examination provided mock test facility for students prior to appearing for actual examination. Online examination is conducted on web-enabled devices like laptops, desktop computers with web camera and mobile phones having strong internet connectivity. The main advantage of this examination system is that it can be used to administer paper-less tests and also get instant test results.

**Evidence of Success:** the initiative of conducting online examination was quite successful since ninety six percent students appeared for the examination from their respective homes. The IT coordinators were at their help through online mode. Some of the students' parents, especially girls' expressed satisfaction over phones since this mode rescued them from getting out of house in Covid 19 pandemic. It was strict lockdown but despite that this mode of examination saved students from losing academic year.

**Problems Encountered and Resource Required:** Albeit, this examination system uses fewer resources and reduces the need for question papers and answer scripts, exam room scheduling, arranging invigilators, senior supervisors and more. Moreover, these online exams or tests help to accurately assess a student's knowledge in a wide range of subjects. The main advantage of this examination system is that it can be used to administer paper-less tests and also get instant test results. On the contrary, the

institution encountered several problems while conducting the online examination on different grounds. Our institution is located in a tribal area and limited resources such as inconsistent electricity, mobile network problem, unavailability of mobile handsets at the students' end. Even, most of the tribal parents lacked android phones. Besides, girls' case was different. To mitigate the needs of the student was great challenge in front of the management and Principal of the institution. A meeting was called by the Principal of the college in order to meet the students need. Our college provides free wi-fi to the students and faculty. So the conclusion was inferred that the faculty and non teaching will provide their own mobile phones and laptops to the needy student during examination time. Wi-fi will be accessible 24\*7. The students were organized through class wise Whatsapp groups where general instructions and brochures were imparted. Mock test videos and user ID and password subject selection process was explained by IT coordinator efficiently. The IT coordinator played vital role in conducting smooth online examination. The main short coming faced by the students was face detection while login for paper. Considering the occurrence frequency of the same problem time bound window period, IT coordinator shoot a video explaining the way to change the setting to avoid the camera permission for Google Chrome app and shared on Whatsapp groups.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution is dedicated to impart quality education and to create a culture of excellence in higher education in tribal area. Last year, e-learning approaches introduced and adopted by the institute during the first wave of the Covid -19 pandemic. Teachers were trained to manage the Online Lecture Management Software like Zoom, google meet, Webex etc. The students were motivated to purchase android mobile.

During the academic year 2020-2021, colleges were totally shut down in the wake of second wave of Covid 19. The institute decided to bring more improvement and advancements in the existing online



teacher learning evaluation process. Round the year whole teaching has been done in online mode on Zoom and google meet software. This year both teachers and students were found much familiar with online teaching-learning. Online Classroom controlling were found improved round the year.

The affiliating university decided to conduct online end semester examination for all the classes. The challenge of management of online examination evaluation has been well accepted and managed successfully by the institute. Around 90 percent students were appeared in online exams. Both summer and winter examination were conducted in online mode. Free Wi Fi facility was available in the college premise to those students who have been facing the poor connectivity issues at their home.

Similarly, internal assessment of the students was also done in online mode. Online MCQ questionnaires have been designed by the teacher with the help of online Google form software. Two internal test of each subject have been conducted Online to award the internal assessment marks. Online Debate, online classroom seminar, assignments and activities have been organized successful.

This year, online approach has been introduced in the feedback process. Online feedback forms have been developed to collect the online feedback on teaching learning and curriculum form the students.

This year, students were found more interesting towards internet surfing. now they are able to manage online academic activities like email handling, language translation software, online libraries, online interviews etc.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

It will be the prime priority of the institution to achieve academic excellence by introducing online certificate courses to promote the electronic teaching- learning culture. The teachers



will be motivated to participate in curriculum farming activities. Electronic teaching-learning, e-teaching plan with daily e-feedback system will be introduced. Students' feedback on teacher and curriculum will be given more prominence to know the merits and demerits and to give remedial treatment. While subject wise results of teachers will be given more attention to overcome the pitfalls.

Flexible academic calendar will be prepared for the academic session 2021-22 to restore or bring back the traditional teaching on track. Continuous Internal Assessment system will become more transparent. In this regard, provisional list of the internal evaluation marks will be circulated on the whatsapp / telegrams chat groups of the students. Grievances if any about internal evaluation will also be invited through mobile, whatsapp and email etc.

Web-based platform will be developed to create healthy environment for Virtual Learning. In this regard, latest e-facilities, online LMS softwares, Audio-visual aids, Day vision enable big screen LCDs and Satellite receiver will be installed and subscribed. New books, latest general knowledge, research journals, periodicals, research quarterlies, will be made available to the students and research scholars. The proposal of new construction i.e. three class rooms , Sports Office , NSS Office , staffroom and Seminar hall will be move placed before governing council meeting.

Faculty is motivated to write books, publish more research papers in journals and to undertake research projects. Conduct of seminars, conference and workshops shall be given top priority. In this regard, the proposal shall be move to central and local agencies.

Institution will give more prominence to community services and will organize quality programmes for the attainment of good health, conducts more green practices in neighbourhood villages.

To attract and increase the involvement of the stakeholders Viz. governing body, local community, staff, faculty and students in the advancements of the institution. The electronic reporting (event report) of each event or activity will be mandatory for the each committee. The Placements /promotions (CAS) of the teachers will be done on time.