



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	SARVAJANIK ARTS AND COMMERCE COLLEGE
Name of the head of the Institution	Ashok Tongal Patil
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02569-240646
Mobile no.	8329415691
Registered Email	vescollege270083@gmail.com
Alternate Email	drrahulthakur1980@gmail.com
Address	Visarwadi
City/Town	Visarwadi Tahsil Navapur District Nandurbar
State/UT	Maharashtra
Pincode	425426

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Rahul Thakur
Phone no/Alternate Phone no.	02569240646
Mobile no.	9545622259
Registered Email	drrahulthakur1980@gmail.com
Alternate Email	goldythakur@rediffmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<u>https://www.sacc.ac.in/Pdf/AQAR-2018-2019.pdf</u>
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4. Whether Academic Calendar prepared during the year

if yes,whether it is uploaded in the institutional website: Weblink :	<u>https://www.sacc.ac.in/Pdf/Academic-Year-2019-2020.pdf</u>
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5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B+	2.60	2019	28-Mar-2019	27-Mar-2024

6. Date of Establishment of IQAC**15-Jan-2013****7. Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Online teaching on trail	01-Jul-2020	220

<p>basis has been introduced during Covid -19 pandemic by using online lecture management software applications like Zoom, Google meet, Webex, telegram chat etc.</p>	60	
<p>New certificate course in English subject i.e.</p>	<p>01-Aug-2019 90</p>	30
<p>Two national seminars/webinars and workshops on Intellectual property rights have been successfully organised. The seminars held during the lockdown period of Covid-19 are organised online and telecasted live on social media channels like Youtube and</p>	<p>15-Mar-2020 15</p>	600
<p>Research Advisory Committees has been formed. Now, external experts Viz. recognised Ph.D. supervisors will take regular follow-up of the Ph.D. students . This year three RAC (Geography, Economics and Physical Education) have been constituted and four</p>	<p>02-Oct-2019 10</p>	10
<p>External Exam marks related Grievance redressed at University level. There is a provision of ten incentive marks to the Inter-university players in the exams. The institute received the grievance form the sports students that no incentive marks is give</p>	<p>05-Jun-2020 7</p>	10
<p>E- Governance in administration is promoted and implemented successfully during the lockdown period of Covid -19. All the meetings are held online on Zoom platform. Supervision of academic and non academic activities is also done online on Zoom during</p>	<p>28-Mar-2020 120</p>	180
<p>Institute is now a recognised Social</p>	<p>25-Aug-2020 5</p>	10

Entrepreneurship, Swachta & Rural Engagement Cell (SEC REC) by the MGNCRE, Dept. of Higher Education, Ministry of Education, Govt. of India, New Delhi.		
Organised Women Empowerment Programmes such as knowledge of self defence skills, dowry eradication programmes,	15-Oct-2019 8	110
Sickle cell disease Blood testing cum diagnosis camp has been organised for the college students in the second week of the February under the expert guidance of the doctors and lab technician, working in the Govt. hospitals of Visarwadi and Khandbara r	18-Feb-2020 6	130
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	0	nil	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Emphasised on Online Lecture Management software (Zoom, Google meet, Webex ...) to make the teachinglearning process more meaningful.
- Teachers have been trained to handle the online LMS and to develop e content.
- E Governance is also adopted successfully in college administration by organising online meetings on Zoom platform.
- National and state level seminars/webinars have been organised successfully.
- Exam marks related grievance of the students redressed successfully at University level .
- Feedbacks on curriculum, teacher and facilities has been collected and analysed.
- Promoting community Health Well Being.
- Institute is now a recognised Social Entrepreneurship, Swachta Rural Engagement Cell (SEC REC) by the MGNCRE, Ministry of Education, HRD, Govt. of India.
- Excellence in Sports sector has been achieved. Seven college Rugby players participated in Govt. of India organised 'KHELO INDIA University National Game 2020., Odisha'

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
The Management Information System will be strengthen and to ensure the participation of the stakeholders from 'Top to Bottom' Viz. MHRD, Govt. of Maharashtra, UGC, New Delhi, Governing Body, Local Administration, Private Sector companies, university, NGOs, Students, Parents, Local Community and Peers organistaions.	<ul style="list-style-type: none">• During Covid-19 lock down period maximum work has been successfully completed by adopting 'Work from Home' policy, as suggested by the Govt.• Incentive marks grievance of the students redressed at university level with the kind support of Hon'ble Vice Chancellor.• Five teachers have been promoted in higher scales under Carrier Advancements scheme (CAS).• Active involvement has been seen of the governing body, local community, parents, students, alumni and staff.
Student Support Activities : The Institution will focus on student welfare issues Institutional authorities will take necessary steps and actions in making the students familiar with institution by promoting the student support initiatives .	<ul style="list-style-type: none">• Ph.D. Research Advisory Committee has been Constituted to supervise the research work of the Ph.D. students.• Financial assistance and sponsorships arranged from the stakeholders to the students to participate in extracurricular activities such as NSS, Sports, Cultural mandal, preparation for Competitive exam, conference, workshops, Student Council etc.• Around 95% students of the college have been financially benefitted under various schemes like GOI Scholarships, earn & learn, poor student aid scheme.
Women safety : Special initiatives would be taken and programme will be organised to empower the women and student safety.	<ul style="list-style-type: none">• Women empowerment lecture has been organised.• Massive participation of the women has been recorded in physical and sports activities.

<p>Extension services : To motivate the students and staff towards social and community services . Institution will arrange lecture series on hot and current affairs and programmes for the community and stakeholders.</p>	<ul style="list-style-type: none"> Contributed in the Govt. relief funds. Masks, Sanitizers and free Diets have been distributed to the migrant labourers during Covid-19 Lockdown periods in collaboration with social NGOs. Corona Awareness Programmes and campaigns runs in the neighbourhood villages with the help of NSS unit. Herbs made Ayurvedic Decoction served in neighbourhood villages to boost the immunity to fight Corona pandemic. Sickle cell disease detection and Diagnosis Camp has been organised, while rallies on health issues other like HIV/AIDS, TB etc. are also organised. Swach Bharat Abhiyaan: cleanliness programme and Tree Plantation programmes organised at public places and villages by the NSS unit and faculty. Birth and death anniversaries of renowned personalities and important days are observed with local community.
<p>To motivate the teachers for faculty development programme, Research and professional growth activities. Non-teaching staff will also be encouraged to attend their related programmes to update their knowledge</p>	<ul style="list-style-type: none"> Training to handle the Online Lecture Management Software like ZOOM, Google meet, Webex etc. is arranged for the faculty in collaboration with affiliating university. Online Viva-voce on ZOOM platform has been conducted for the Ph.D. students to supervise the research work during the Covid-19 lockdown period. Two National Webinars have been organised by the institute during the Covid -19 Lockdown period. Faculty is actively publishing the research papers and books and participating in seminar and conferences and workshops. During Covid-19 lockdown faculty participated in webinars and also delivered online addresses as chairperson of the Webinars and FDP. Faculty has also completed online courses from UGC HRDC during the Covid-19 lockdown period One teacher honoured for best paper presentation in national conference.
<p>To emphasize on up-gradation of teaching and learning and evaluation process . The evaluation System, Internal assessment and student grievance system should be strengthened. Library will be enriched by more books and journals. The reference section for Ph.D. Scholars in library will also be upgraded</p>	<ul style="list-style-type: none"> Subject Wise groups made on WhatsApp chat group to circulate the subject related information. Beside this, discussions on hot and current issues have been also conducted. Electronically audio-video aids made the learning process more interesting and meaningful. Subject wise 'Online Quiz programmes' organised for the students Bridge course and remedial classes have been conducted.

	<p>Communication skills have been improved by organising guest lecture of the eminent personality. • Separate internal test have been conducted for the sports students while relaxation in class attendance also given to players. • Classification of the slow and advanced learners was done by the teachers and further improvement and counselling based programmes have been launched. • Stakeholders and Parents/guardian actively take part in the meets and appreciate the feedback system . • The information and Library Network Centre (INFLIBNET) are renewed to strengthen e- resources. • New books and journals added to the library.</p>
Academic : For the advancement in academics of the institution will request the faculty members who have been participating in Syllabus framing workshops organised by the affiliating university, to update their syllabus by adding latest issues in their respective curriculums. Emphasis will be given to adopt innovative methods in teaching.	<p>Online Teaching Training provided to the faculty to introduce online teaching. • Online teaching trails conducted by using on Zoom platform and Google meet lecture management software. • CBCS (choice based credit system) extended for Second year and Third year classes from the academic year 2019-20. • The whole syllabus of all the classes was well covered before the beginning of the Covid-19 Corona pandemic lockdown. • Faculty members participated in Syllabus framing workshops organised by the university.</p>
The Plan of action was chalked out by the IQAC of this institution in its staff meeting for the session 20192020. The action plan planned out towards the quality enhancement and excellence of the institution is as follows:	<p>The Academic Calendar finalised and implemented as accordingly to the Plan of action the outcomes below have achieved during the academic year 201920 which extended by the Govt. up to 31st August due to Corona Covid19 Outbreak.</p>
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14. Whether AQAR was placed before statutory body ?	Yes
Name of Statutory Body	Meeting Date
KBCNM University Jalgaon and Visarwadi Education Society Visarwadi	20-Aug-2020
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	16-Sep-2020

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	01-Jul-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	<p>Five Level Pyramid model is in operation. The top management is MHRD, Govt. of India and UGC, New Delhi while in Dept. of Higher Education and Technical Education, Govt. of Maharashtra and affiliating university KBCNMU, Jalgaon are the controlling bodies at state level. The institute is a grant in aid college which is established by Visarawadi Education Society, Visarwadi , a registered society under Society Act, 1860. So there is a local governing body that look after the administration of the institution at bottom level. Similarly, principal or head of the institute is the most responsible authority to implement the policies and programmes at grass root level and to give the feedbacks to the higher managements. The organogram is available on the website of the institute https://www.sacc.ac.in/Organogram/ The governing body / managing body are also known as the main service provider as they are responsible for the proper functioning and development of the institute. They are the competent authority to look after the administration and grievances at local level. The principal of the college is the main head of the institute and he/she responsible to coordinate the decision of the apex bodies for the growth and developmental purpose. The institution is bound to follow the service, recruitment and promotional polices implemented by the higher managements. The Dept. of Higher Education, Govt. of Maharashtra provides salary grants and it conducts financial audits for the proper utilization of the grants and also responsible for the implementation of the circulars, rules and regulations of</p>

the Govt. and UGC, New Delhi. The affiliating university is responsible to conduct academic and extracurricular programmes as per the guidelines of the UGC, New Delhi. It also conducts regular visits to ensure the availability of necessary facilities required for the teaching learning process.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution is offering quality higher education in Arts stream only and from this year online teaching has been introduced on trial basis. Poor connectivity problem in tribal areas is the biggest hurdle in online learning. However, favourable responses have been received from the students on online teaching-learning. Around 70 per cent students have been participating actively in online teaching classes. Similarly, the latest i.e. Choice Based Credit System (CBCS) pattern is already adopted by the institute. The Institution is bound to implement the curriculum as prescribed by the affiliating university, now institute is planning to suggest the university to add online content and approaches in B.A. curriculum. In this regard, teachers of our institution will share their experiences and suggestions during the syllabus framing workshops. In the beginning of the new session i.e. 15 June 2019, the latest curriculum is made available to teachers to draw teaching plan blue prints. The subject wise plans are placed before the IQAC for deliberations. The flexibility approach in time table is also maintained to adjust the classroom teaching during unforeseen situation. The whole syllabus has been well covered before starting the lockdown period of Covid-19 pandemic. During Covid 19 lockdown, faculty has been trained to teach online through Lecture Management Softwares like Zoom, Google meet Webex, Telegram chat etc. in this regard, online training cum Demo has been arranged under the guidance of the IT experts in teacher training IT programme organized by the affiliating university. Smart classrooms have been opened for those teachers who were facing connectivity issues at their homes.

There is a continuous internal assessment programme conducted as per the academic calendar. The continuous assessment programme is also useful in identifying the slow and advanced learners. Remedial programmes were conducted for the slow learners. Expert guidance and quality teaching materials were also arranged to the advanced learners. The feedback on curriculum, course and teaching was used to monitor the quality in education. Besides this, the suggestion of the students on curriculum and teaching were also invited through suggestion box. It is also to be noted that all the teaching posts in the institution are filled with highly qualified teachers and no teaching post is left vacant. The end semester March -April 20 exams were not held due to outbreak of Covid -19. The exam of the third year students are still on hold while first and second year students have been upgraded in higher classes on the basis of the internal evaluation and previous year academic performance.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Hindi English Marathi History Economics Political Science Sociology Geography Environment Science	17/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Number of Students	Certificate	Diploma Course
30		Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
05	02/10/2019	80

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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Environment Science	175

[View File](#)**1.4 – Feedback System**

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The institution believes in 'Good Governance'. The collection of regular feedback and action taken on feedbacks is a continuous process. It collects regular feedback throughout the year from the stakeholders. The analysis of the feedbacks is done by the IQAC and report is submitted to the Principal and Governing body for suitable actions. The institute obtains students feedback on three areas i.e. Course and curriculum, Teachers and facilities. In addition, it also collects feedback from Alumni and parents on teaching-learning and college development process. The process of obtaining feedback is differing from each other as the feedback on teachers is collected once in the mid of the first term while feedback on course curriculum is collected just after the completion of the syllabus. The feedbacks on teachers help the institute in drawing action plan to overcome the weaknesses in teaching-learning process. Similarly, letters shall be issued to the teachers to invite solutions on the weak points. The feedback received from students, parents and alumni on course and curriculum is discussed in the staff meetings. Useful feedbacks on curriculum are discussed with the university authorities during syllabus framing workshops. The feedback on facilities received from students, parents and alumni is placed before the college development committee meeting. The feedbacks accepted by the CDC are installed during the summer vacations. There is a separate feedback section has been created on the website of the institute. The action taken report on feedback is uploaded on the college website <https://www.sacc.ac.in/Feedback-and-ATR/>.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Hindi English Marathi History Economics Political Science Sociology Geography Environment Science	440	440	398

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	395	Nill	10	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using	ICT Tools and resources	Number of ICT enabled	Number of smart classrooms	E-resources and techniques used
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	ICT (LMS, e-Resources)	available	Classrooms		
10	10	5	5	1	2
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring system is active and working effectively. Hopefully, it is doing better in setting up healthy relationship between the students and the faculty. The main objective of this scheme is to enable the students to identify their hidden qualities and bring them out and allows them to feel the joy of learning and to uplift the classroom or exam induced stress. Another aspect of this scheme is to know about the personal issues of the students and helps them to solve or overcome form that by promoting social traits, sense of belongingness and to understand the human values. There are total nine mentors in the college for the 400 students. The ratio of mentor: mentee is around 1:40. The process of selecting the mentees very is simple. In the beginning of the every year, new comers in B.A. first year are distributed equally on random basis to each mentor. However, students having sports background will have to be placed in the sports group controlled by director of physical education. On the occasion of University Sports festival-2020, hon'ble patron i.e. Vice-Chancellor of the affiliating university respected Prof. P.P. Patil has highly appreciated the mentor : mentee activities of the sports group. He comes to know that tribal players have no pocket money to purchase sports shoes and their mentor has collaborated with many social agencies to arrange college fee and sports shoes to such needy sports players. Hon'ble Vice Chancellor Prof Patil also provided running shoes to our six sports mentees from his personal account. This year, around 12 sports mentees gets financial support for college Fee, while 20 sports mentees gets sport shoes under mentor : mentee scheme. Every mentor is closely associated with their mentees and conducting the programmes to achieve the objectives of the schemes. This year, outstation picnics and visits to Adventure Park at Gujarat state have been organised for. Similarly, other issues of the mentees related to their personal life, health and finance have been also solved by the mentors. Overall, the mentoring system is working effectively and benefitting the students at large.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
398	10	1:40

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
10	10	Nill	Nill	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Rakesh B. Patil	Assistant Professor	Best paper Reading Award
2020	Dr. Rahul Thakur	Assistant Professor	University Contingent Manager (UCM recognition) for Khelo India national University games 2020
2020	Shri Shri Shivaji .R. Rathod	Assistant Professor	Recognized SEC REC

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	01	Sem VI 2020	11/03/2020	20/10/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution is bound to follow the continuous internal evaluation system as the affiliating university may determine from time to time. Continuous internal evaluation system includes written examinations, assignments, viva -voce and presentations. The process of submission of internal evaluation marks to the affiliating university is online. Subject wise CIA marks uploaded directly on the online portal of the university. In newly introduced CBCS pattern, there are 40 marks per paper have been assigned for internal assessment which comprises of tutorial, class attendance and internal test. Beside this, institute also conducts classroom seminars, performance in group discussion, home assignments, unit test, weekly test etc. Institute is providing relaxation in class attendance and conduct of separate internal tests of those students who have represented the institute in sports and NSS activities at state and national level. Such students spends most of their time in practicing and participating sports at inter college, inter group and inter- university, competitions and training camps etc. Hence, on most of the occasions they were absent in class activities and internal tests etc. The 'Internal Assessment Record Book' is in operation to centralize the internal assessment record. This booklet is circulated to the students during the internal exams and it has to be returned to the custodian after the internal test. These marks have been submitted online to the affiliating university. The 'Students Grievance Committee' is constituted to redress the complaints pertaining to internal assessment marks. Recently, the grievance of award of incentive marks at university level has been solved with the help of university authorities.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

This year, end semester summer examination has not been conducted due Covid -19 Corona outbreak. The first and second year students have been upgraded in higher classes on the basis of previous performances while the exams of the outgoing batch is still on hold. The current year academic calendar is extended by two months i.e. up to August, 2020. However, the academic calendar of the institute was well prepared before the beginning of the new session Viz. June, 2019. The continuous Internal Evaluation is strictly organized as per the academic calendar. However, the flexibility approach is maintained in the calendar to avoid the unforeseen emergencies. There is a Junior college and D.Ed. College in the premise and the institution is sharing its classrooms in mutual partnership with them. In this regard, the calendar of the affiliating university, junior school and D.Ed. College is referred to establish the validity and coordination. The semester wise dates for internal tests and classrooms seminars are fixed in the 1st week of the month of October and March or before the end semester examinations. The internal tests are conducted in a centralised manner in consultation with the faculty that the whole syllabus has been taught and covered. Additionally, the 2nd and 4rd week of July, August and

September (1st term) is reserved to conduct unit wise tests for I, II and V semester. Similarly, same weeks are also reserved during the month of December, January and February (2nd term) to conduct subject wise unit tests for II, IV, and VI semesters. As discussed above that exam for the 2nd term were not held due to Corona Outbreak. The home assignments are collected during the first two days viz. Monday and Tuesday of every week of July, August, September, December, January and February months. The 1st week of January is reserved for the organization of educational tours. The 2nd and 3rd week of the October (1st term) and March (2nd term) is reserved for the collection of overall performance/marks of the students in CIA (internal test, assignment, classroom attendance, seminar performance and behavioural aspects). During the same week, the process of display of provisional list of internal assessment marks and uploading of final marks on the university website is done in consultation with student grievance committee. The process of collection of CIA marks is well covered before the starting of Covid-19 lockdown. The month of April-May and October-November is reserved for the external evaluation purpose like end semester exam's invigilation, flying squads, answer book evaluation etc.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.sacc.ac.in/Pdf/Course-Outcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.sacc.ac.in/Feedback-and-ATR/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	N.A.	0	0
Minor Projects	0	N.A.	0	0
Interdisciplinary Projects	0	N.A.	0	0
Industry sponsored Projects	0	N.A.	0	0
Projects	0	N.A.	0	0

sponsored by the University				
Students Research Projects (Other than compulsory by the University)	0	N.A.	0	0
Students Research Projects (Other than compulsory by the University)	0	N.A.	0	0
International Projects	0	N.A.	0	0
Any Other (Specify)	0	N.A.	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
National Webinar on Intellectual Property Rights and Role of Academia	Library Science	27/08/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Best paper reading award	Rakesh B. Patil	National Sociological Foundation (Marathi people) Amravati	23/01/2020	Social Service
District level Declamation Contest	Miss Mrunali Ramesh Jagtap	Nehru Yuva Kendra Sanghatan, Ministry of Youth Affairs Sports, Govt. of India	04/10/2019	Education

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	N.A.	N.A.	N.A.	N.A.	01/06/2020

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	1	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Geography	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Arts	6	3.5
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Arts	4
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
N.A.	N.A.	N.A.	2020	0	N.A.	Nill
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
N.A.	N.A.	N.A.	2020	Nill	Nill	N.A.
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	11	45	5	11
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities

Action Plan of Mahatama Gandhi Swachta Mission	HRD Ministry Delhi	10	200
COVID-19 Corona Awareness and Preventive Initiatives	Local authorties, NGO, NSS Unit	10	210
Awareness Campaign for Organ Donation	KBCNM university Jalgaon and College NSS unit	3	25
Garbage Free India Campaign 2020 (Tree plantation, Slogan writing, public awareness, Wall painting)	KBCNM university Jalgaon and College NSS unit	7	78
Sickle Cell Detection and Diagnosis camp organised for the students and local communities.	Govt. Hospital -Khandbara and NSS Unit	12	310
Bad habits Eradication: Public campaigns and oath taking programmes to quit the Tobacco abuse and Liquor Abuse etc. Road Show, rallies and public addresses have been organised at public places and neighbourhood villages.	Dept. of Health Govt. of Maharashtra , College NSS Unit	12	360
Green practice : 'Student Green Army ' enrolment programme . Enrolment of the students have been done on the online portal of the forest dept.	Dept. of Forest Navapur and College NSS Unit	4	40
Swach Bharat Abhiyaan : '50 Hours Cleanliness Programme '. The 50 hours have been devoted to clean the public places, Public Roads, educational premises etc. in Visarwadi and	Dept. of Health, Rural Hospital, Visrawdi and NSS Unit	15	210

neighbourhood villages.

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Extension Activities	Recognised Social Entrepreneurship , Swachta and Rural Engagement Cell	Department of Higher Education , Minstry of HRD, Govt. of India , New Delhi	350
Sports Activity	University Contingent Manager for Khelo India National University Games (UCM)	Ministry of youth Sports , Govt. of India , New Delhi and KBCNM University, Jalgaon	12
District level Declamation Contest	2nd Prize	Nehru Yuva Kendra Sanghatan, Ministry of Youth Affairs Sports, Govt. of India	1

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swach Bharat Abhiyaan	NSS	'50 Hours Cleanliness Programme '	15	210
Green Practice	NSS	'Student Green Army	4	40
Red Ribbon Club	SWD	HIV/AIDS rally and awareness lectures	7	180
Health Awareness Programme	SWD NSS	Covid -19 Awareness Programme and Campaigns. Sickle Cell Detection and Diagnosis camp	12	310
Make in India	KBCN University Jagaon, Educational NGOs ,College SWD and Dept. of Sport	financial promotion activities like Earn and Learn and Poor student Aid etc. ,	4	90

		sponsorships and franchise programmes		
Skill India Mission	College SWD and Director - NGO Children welfare	ommunication skill development and Competitive Exam preparation	4	80
Women Empowerment Programme	Women sexual Harassment Cell and SWD	Road shows and public Campaigns on 'Laws for 'Women Safety' : dowry eradication and foeticide and Gender Equality	4	120
Voter Literacy Programme	SWD and NSS	Voter enrolment programme	4	35
National Integration Programme	NSS SWD	Communal Harmony programmes	11	220
Village Development Programme	NSS	community services at adopted village	10	75

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research Advisory Committee	18	Self funding	4

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
On the Job Training	Faculty Development	UGC-HRDC, Punjab University	17/02/2020	29/02/2020	2
On the Job Training	Faculty Development	UGC-HRDC, Sardar Patel University Vidyanagar	04/11/2019	11/11/2019	1

On the Job Training	faculty development Programme	HRDC PRS University Raipur	02/09/2019	07/09/2019	1
On-the-Job Training	University Contingent Manager	KIIT University Bhubaneswar and AIU, New Delhi	08/02/2020	03/03/2020	20
Research Sharing Expert appointed	Co Chairperson for International FDP	Mumbai University Mumbai	29/08/2020	04/09/2020	1
Research	Ph.D. Referee	Rai University Ahmedabad	06/02/2020	05/04/2020	2
On Job Training	Faculty development	MHRD, New Delhi and Ramanujan College, New Delhi	02/07/2020	12/07/2020	2

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Mharaashtra Centre for Entrepreneurship Development (MCED) Aurangabad	17/07/2019	Curriculum design , Research and Development, FDP, Soft Skill Development	80
Library Dept. of Arts, Commerce and Science College, Navapur	19/08/2020	Research, Inter library book loan, library services	40

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2	5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Existing
Campus Area	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

Class rooms	Existing
Classrooms with LCD facilities	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Polograin Library Manager	Partially	2.0	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	1237	348463	670	31840	1907	380303
Reference Books	1761	201976	410	18405	2171	220381
CD & Video	34	2280	3	240	37	2520

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Santosh E. Dhanedhar	You Tube Channel	Online E learning	31/12/2019

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	17	1	2	8	0	0	1	5	0
Added	0	0	1	2	0	0	0	5	0
Total	17	1	3	10	0	0	1	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Dr. Rahul Thakur	

<https://www.youtube.com/watch?v=a9WkzvnZZk4&lc=UgxXwUsBXgKnsAMbtOF4AaABAq>

Shri S E Dhanedhar

https://www.youtube.com/watch?v=0Jpd_DTyEqk

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5	4.6	2	2.3

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Facility Management System of the institute is well designed to ensure the durability and maximum use of the available infrastructure resource and facilities. There is a separate 'Purchase cum Facilities Maintenance Committee' in the institute to ensure the longevity of infrastructure and facilities by timely maintenance and replacement of parts etc. The committee inspects the entries in desk stock register and purchase registers and identified those equipments and products which are going to expired or out of order very soon. The advance information in this regard is given to the concerned department to renew or replaces their licenses, subscriptions and software and machines before the expiry age. This committee has classified the maintenance works in four categories i.e. Emergency, routine, preventive and predictive maintenance. The committee also collects regular feedback from the users about the relevance and usefulness of the existing facilities. The committee conducts audit of building, grounds, sports complex, library, store and equipments at the end of every quarter of a calendar year and detail report is submitted to the principal. On the basis of audit, the items has been classified into two categories i.e. preventive measures which requires urgent attention and second is predictive measures like expiry of life and package, renewal of subscription etc. 'A stitch in time saves nine', hence, the committee is very conscious about the preventive measures. It always gives priority to the maintenances of equipments and facilities which requires preventive cares. The committee identifies the spots where the preventive measures required. This year, most of the cases are found in water supply. Preventive measures have been taken in this regard and dust removing programmes also done in office and library section. The website is updated as per the latest norms of the Govt. and renewed successfully for another two year term. The preventive measures like anti insect spray in cupboards. . The suffixed fire extinguishers have been retested and found fit. Levelling and marking of Sports playgrounds has been done regularly while players safety also ensured on playground through providing quality sports equipments, dresses safety accessories.

<https://www.sacc.ac.in/Administrative-Committee/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support	Poor Student	40	50000

from institution	Financial Aid, Cash Prizes , Earn Learn Scheme, Financing Help form Faculty and social NGOs		
Financial Support from Other Sources			
a) National	Govt. of India Scholarship SC ST OBC SBC	319	969354
b) International	0	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga and Mediation	21/06/2019	60	SWD and NSS
Personal counselling and Mentoring	02/08/2019	80	NGO and Faculty
Soft skill development	02/09/2019	320	Student Welfare Department Educational NGO
Bridge Course	15/07/2019	80	IQAC
Remedial Coaching	15/10/2020	40	Dept. of English and Dept. of Economics
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	'Competitive Exams Preparation Center	60	40	Nill	Nill
2019	'Competitive Exams Preparation Center	220	100	3	2
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nill	Nill	Prathm Education Foundtaion New Delhi (Private School) Govt. aided Schools Societies, Banks	10	4

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	28	B.A.	Arts	KBCNMU Jalgaon, GTP College, Nandurbar, KTHM Nashik Modern College Pune, MSW College	M.A., B.Ed., L.L.B.
2020	Nill	0	0	0	0

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter College Sports Tournaments	District level	60
Inter Groups Inter Collegiate Sports Tournaments	Inter District level	38

University Sports Festival	University level	30
Krida Mahotsava Inter University Sports Tournaments	State	5
All India Inter University Sport Tournaments	National	14
Khelo India National University Games	National	7

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	0	National	Nill	Nill	0	Nil

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student council is constituted as per the rules and direction of the affiliating university and it is working very actively for the welfare of the students as well as institution. In the year 2017, the Maharashtra Public University Act , 2016 is implemented in the state of Maharashtra. Under section 99 of this act, student council will be elected by an electoral among the students who are engaged in full time studies in that college. The elections of student council on ballot paper were not held for the year 2019-20. The student council for the current year was constituted on non ballot basis as per the existing directions and pattern. The students were appointed on various committees of the college Viz. College Development Committee, sports committee, library advisory committee, NSS advisory committee, Anti Ragging Committee, SC/ST/OBC Committee, women sexual harassment committee. The regular meetings are arranged with the students to make them aware about the initiatives taken by the institution for the welfare of the students. The suggestions and views of the students are also invited to ensure their partnership and involvement in the developmental process. Student council showed keen interest in adopting the e- learning and decided to launch motivational campaign for the purchase the android mobile. In the month of October-2019, class to class campaigning has been done by the student's council to motivate the students towards android mobile based learning. The efforts of the council proved fruitful, as 70 per cent students have been participating in online classes held on trail basis during the Covid-19 pandemic. The member of the students council has actively take part in the social activities during the Covid-19 lock down period like Corona Warrior, serving meals to migrant laborers, serving Ayurvedic decoct in villages and organizing preventive campaigns for Corona disease.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The alumni association is active in the institution and it has been

reconstituted again as per the suggestions of the NAAC and now registered under Society Act. 1860. The alumni of the institutes are now getting mature day by day and occupying the top positions in public and private sectors. Just 13 years back (Year 2004-05), it has produced the first outgoing graduate batch with B.A. Degree. Now, many students have qualified the NET/SET and competitive exams and searching for the permanent jobs. The NAAC peer team opined after the observations that old students having rich background and working on top positions should be included in the alumni association to strengthen the alumni activities. The institution has added fifteen new alumni deputed in Govt. department like excise, police, forest and revenue department. It has also invited old students on alumni association who have setup their identity in the field of Politics and Law. The alumni meet were regularly organized and information about the progress of the institution is given to the alumni during the meets. The suggestions and views of the alumni is considered and noted for implementation purpose. The feedback on curriculum, teaching -learning and evaluation is also shared with the alumni. The alumni association has appraised the institution efforts in adopting online learning. They also motivated the students towards mobile leaning. Now , alumni are donating for the college development and from this year they are contributing in development of IT teaching aids. Active participation of the alumni members have been seen in community services during -19 pandemic. Alumni worked as Corona Warrior and participated in awareness programmes to learn the preventive measures to stop the spread of Corona disease.

5.4.2 – No. of enrolled Alumni:

60

5.4.3 – Alumni contribution during the year (in Rupees) :

8000

5.4.4 – Meetings/activities organized by Alumni Association :

- Four alumni meetings held during the academic year 2019-20, Out of which two meetings has been organised Online on Zoom platform.
- Alumni motivated the students towards e learning and purchase of android mobile.
- Alumni emphasizes on development of IT based teaching aids facilities.
- Alumni participated in community services organised by NSS department during Covid-19 pandemic.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The administration is totally decentralized and every stakeholder is closely associated with the growth and development process of the institutes. For the proper management of the institutional works, there are so many committees, cells, bodies and associations have been constituted. The members of the governing body, teachers, non teaching staff, students and activists from the various fields have been appointed on these committees. The local management has given full freedom to the Principal at institutional level to implement the decision of any committee/cell/body without any hesitation. The transparency and parity has been maintained during the distribution of committees/cell/bodies to the teachers and non teaching. Organization of lecture series on learning life skills is the first example of the decentralization. Where, every faculty member has given their valuable contribution in designing the blue prints of this practice. They help IQAC in recognizing the thrust areas and also suggests name of the subject experts. Affiliating university approves the funds for this practice which shows the

active involvement of the higher authorities. The responsibility to conduct this practice has been given to student welfare department of the institute. Stakeholders Viz. local activists, alumni and parents were presents in the programmes as guest speakers. The lecture series has conducted successfully with the cooperation of the students, staff and stakeholders. Round the year, another example of participative management is also seen in sports section, where 'financial help' has been received from the stakeholders. Sports students were practicing on bare feet as they belong to poor economic families hence can't purchase sports shoes. From safety point of view, athletes are not permitted to participate bare feet in any sport tournaments. The faculty and students of the institute has shares the problem on social media and also runs the campaign to invite the sponsors and franchises. The efforts become successful and helping hands from top to bottom has come out. Hon'ble vice-chancellor of the affiliating university, hon'ble chairman of governing body, faculty, school teachers and non teaching staff provides financial assistance to purchase sports shoes and to arrange balanced diets etc. These students have showed good sports in university level tournaments and selected to represent the affiliating university at higher level i.e. Khelo India Games and All India Inter University Games.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	'Work from Home' policy is strongly implemented during Covid-19 outbreak. Hundred per cent recruitment has been done already. Every year, part time faculty is hired as per the guidelines of the govt. Similarly, one teacher have been promoted and placed in higher scales under CAS. Every staff is performing their duties sensibly and associated closely with the development of the institute.
Admission of Students	Digital Software for Online Admission and Exam management' is subscribed for online admissions. Annually, the institute pay per students Rs. 50 e-suvidha fee/ license fee/ subscription fee to the affiliating university to use the MKCL company make 'Digital Software for Online Admission and Exam management'
Industry Interaction / Collaboration	This year two MoU has been signed with the Educational NGO and institute to promote the soft skill learning and learning habits among the students.
Admission of Students	: Students are admitted on merit basis to B.A. second year while first come first serve base is adapted to admits the students in B.A. first year. The reservation policy of the State

	Govt. is strictly followed for the allocation of the seats. No fee has been collected from the students of reserved category. The input of admission form to the affiliating university is totally online and managed thorough MKCL online admission portal.
Library, ICT and Physical Infrastructure / Instrumentation	The digitization of the library is underway. The input of newly added books into Library Management Software has been done. Internet connectivity is improved while INFLBNET subscription has been renowned to strengthen e-learning.
Research and Development	One research scholars has completed Ph.D. degree under the guidance of Hon'ble Principal Dr. A.T. Patil. Ph.D. guide of the institute is empanelled as Ph.D. Referee/examiner by the Rai University, Ahmadabad. Whole faculty has published the papers in their subject related journals and actively participating in the conferences, seminars and workshops. RAC (Research Advisory Committee) has been formed to supervise the work of the Ph.D. students.
Examination and Evaluation	Onscreen or online answer book evaluation has been done for the first term semester exams October-2019. Second term exam March-2020 was not held due to Covid-19 outbreak. The first and second year students have been promoted in higher education on the basis of previous performance while exams of third year students are still on hold.
Teaching and Learning	The institute has emphasized on IT based teaching. In this regard, classroom has been equipped with IT teaching aids like LCD projector with internet support. This year power backup coverage extended to the classrooms to face the load shedding problem. students were motivated to purchase android mobile to promote e-learning. This year Online classes on trial basis have been conducted successfully on Online ZOOM , Google meet, Webex software. In this regard, the teachers have been trained in FDP (Teacher Training Programme) to operate Online Lecture management software.
Curriculum Development	: latest CBCS (Choice Based Credit system) pattern has been already

implemented. The institute is bound to follow the curriculum, as prescribed by the affiliating university time to time. Our faculty contributes in syllabus updating process during syllabus framing workshops. This year, one teacher has also worked on the Bos body.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	TThe institute is progressing towards introduction the online teaching-learning. In this regard online classes have been also organized on trial basis during the lock down period of Covid-19. Similarly, digitization of the college library is also under process.
Administration	Online meeting of all the committees has been held on Zoom platform during the lockdown period. 'Work from home' is strictly implemented during corona pandemic period. Institute has installed the 'Biometric Attendance Software' for electronic attendance of the teachers and non teaching staff. The biometric attendance operating system has been suspended temporarily due to Covid-19 outbreak in March-2020.
Finance and Accounts	it is using the Govt. of Maharashtra 'HTE-SEVARTH' Online Salary Management System for the electronic transfer of Salary bills etc. The institute is also using the 'MHA-DBT' Online Scholarship management portal to transfer the scholarship of the students.
Examination	Online exam form filing and online downloading of hall tickets for the end semester examinations, online question paper downloading and answer book evaluation system is managed through MKCL make digital exam software .

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	R.B. Patil	30th National Sociology Congress	Marahti Sociology Foundation	500

2019	A.M. Hirkane	Conference- Web Based Library Information Services in Academic Libraries	SSVPs Sansthas College, Shindkheda	700
2019	A.M. Kalbande	Conference- Historiography: New Trends in History Writing	ACS College, Sendurni	800
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Teachers Staff Academy	Staff Academy	01/08/2019	15/07/2020	10	4
2020	Online Teacher Training Programme	Online Admission and Exam training	01/06/2020	15/10/2020	15	5
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP Workshops	10	01/07/2020	31/07/2020	5
Short term Course	8	01/07/2019	31/07/2020	10
Refresher Course	2	01/07/2019	31/07/2020	12
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
10	10	8	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Free Wifi, Study Leave,	Free Wi Fi , Study	Cash Prizes, earn and

Financial incentives for seminar/award Group Insurance , Medical Reimbursements, LTC, Emergency Loan, Latest Pay Bands and on time promotions , maternity leave,	Leave, Group Insurance , Medical Reimbursements, LTC, Emergency Loan, Latest Pay Bands and on time promotions , maternity leave,	learn scheme, Poor student aid, Franchise scheme, Free internet, book bank scheme, inter library loan Student Council, mentor: mentee remedial teaching counselling cell
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

There is a 'Internal Audit Committee' of two teachers which inspects the financial ledger, bills, vouchers at regular intervals. Similarly, this committee also conducts special audit during the organization of important functions and events. The external audit is conducted by the registered CA (Chartered Accountant). The institution is also paid fee for the external audit. The report of the external audit is submitted to the affiliating university and Dept. of Higher Education, Govt. of Maharashtra. The external financial audit is also conducted annually by the Dept. of Higher Education, Govt. of Maharashtra with the help of Govt. auditors on salary grants. Similarly, the affiliating university also conducts external audit with the help of university auditors as the institute receives many grants from the affiliating university under various heads like NSS, SWO, Exam etc. The objections raised on audit by any authority, Govt. and affiliating university has been clarified and settled down in light of the supporting documents. In case of settlement of major objections, the guidance of the CA and Internal Audit Committee has been taken.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs.	Purpose
Vice Chancellor Prof. P.P. Patil, Chairman -governing body Shri Bharat Manikrao Gavit, School Teacher Shri Salunkhe and college faculty	160000	Teaching Aids, Student Activities, Sports dresses, Sports Shoes, Bus Passes to the college students

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6.4.3 – Total corpus fund generated

50000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Affiliating University KBCNM University Jalgaon	Yes	IQAC
Administrative	Yes	Govt.Higher Education	Yes	Internal Audit Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Parents understand the value of IT based education and strongly favoured the electronic leaning.
- Parents- teacher association participated in the Mobile purchase campaign and also requested the neighbourhood mobile sellers to give special discount and instalment option to our college students.
- Parents actively support online learning activities at home during Covid-19 pandemic.

6.5.3 – Development programmes for support staff (at least three)

1. Staff Welfare Academy : continuous guidance lectures on various issues of the employees like Income Tax, Pension, Financial Schemes, Insurance schemes, API and PBAS.
2. Arranging regular Training programmes for the faculty to learn the handling of latest Online Lecture Management software like Zoom, Webex, Jio meet Google meet .
3. Grant of on duty leave plus financial assistance to attend seminar, conferences and training workshops.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

E-learning : Online teaching has been introduced on trial basis to promote the e learning. Health Awareness : Programmes Sickle Cell testing and diagnosis has been done while Corona awareness campaigns and preventive initiatives have been run in neighbourhood villages during Covid-19 Corona outbreak. The third post accreditation initiative is 'increase of teaching hours'. Now, teaching hour has been extended as per the recommendation of the NAAC peer team.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	National webinars Seminars and Workshops	27/04/2020	01/06/2020	27/07/2020	350
2020	Health Check up camp Sickle Cell	07/02/2020	08/02/2020	26/02/2020	120
2020	Online Teaching on trial Basis	27/04/2020	16/05/2020	31/08/2020	280
2020	E Governance in administration	27/04/2020	01/05/2020	31/08/2020	160
2020	Exam Incentive Marks	17/06/2020	20/06/2020	25/07/2020	12

	Grievance of the students				
2019	Feedback on teachers curriculum Collection and analysis	25/12/2019	01/07/2019	31/12/2020	380
2019	Arranged Financial Assistance to Needy Students from Various Sources social NGO and individual	30/04/2019	01/07/2019	24/03/2020	40
2019	Organisation of Student development programme Soft Skill programmes, Student Seminars and Workshops	10/03/2019	01/07/2019	31/08/2020	310

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness lectures have been conducted on Women Education on the occasion of celebrations of the birth anniversaries of Mrs. Sarojani Naidu	08/03/2020	08/03/2020	130	50
Gender Equality has been learned on the occasion of celebrations of the birth anniversaries	03/01/2020	08/03/2020	95	25

of and Mrs. Savitribai Phule.				
Celebration of International Women Day. organised Road shows and public Campaigns on 'Laws for 'Women Safety'	13/02/2020	13/02/2020	120	30
Women Self Defense Programme	06/12/2019	09/12/2019	40	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Ramp/Rails	Yes	2
Braille Software/facilities	Yes	Nill
Rest Rooms	Yes	2
Scribes for examination	Yes	1
Special skill development for differently abled students	No	Nill
Any other similar facility	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	3	2	01/01/2020	180	3	2	160
2019	7	4	15/06/2019	200	7	4	320
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Human Value and Professional ethics	29/07/2019	Handbook is available on college website www.saac.ac.in

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
The International Day Worlds Indigenous People	09/08/2020	24/08/2020	295
International Non Violence Day	02/10/2019	07/10/2019	126
International Yoga Day	21/06/2019	26/06/2020	80
Human Right Day	10/12/2019	10/12/2019	210
World Earth Day	22/04/2020	22/04/2020	150

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The institute not only encourages the staff and students towards green practices. this year, tree plantation programme organised in premise to promote the green revolutions. The plastic bags and its use are banned in the premise. The paperless approach is adopted in the office. The institute is recycling the used papers from opposite side for raw drafting. The notices and circulars are circulated on mobile/Whats app and personal email of the teachers and students. The students have been motivated to use public transport as public transports offers accidental insurance and concession facility. The hostellers' students are advised to use pedestrian friendly roads. Separate Bicycle stand or parking has arranged for the bicycle users both students and staff . Separate dustbins for solid and liquid waste has been placed at various places. The label of Solid waste and Liquid Waste has pasted on the Dustbins in English and Marathi language to avoid confusion. This waste has been collected by the garbage carters of the local Gram Panchayat into the garbage truck.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice:- 01 Webinar on Intellectual Property Right and Role of Academia
Objective: The primary focus of this national level Intellectual Property Right webinar is to give special emphasis on academic start-ups, which enable educationist to earn recognition and financial benefits from what they invent or create. The context: Universities and public institutions are the main contributors towards innovation and research, particularly in emerging economies. Off late, the significance of Intellectual Property Rights (IPR) in higher education has been realised by the MHRD, Govt. of India. In the year 2016, we have received first ever National IPR Policy in higher education from the UGC. Earlier, we have no guidelines trademarks and patents and academic writing. Unawareness about the legal laws and rules is the major problems before us. Day by day, the rate of academic crime is going high. So, to increase the awareness towards IPR among academic community was the prime aim of this national webinar. The Practice: The institution practiced the above initiative through Library Department. Kind cooperation of the whole staff, students, local community, governing body and affiliating university has been seen. The IT cell has played vital role in organizing the webinar setup for

this online practice. Webinar pamphlet and invitations has been publicized on college websites while wide publicity is also given by circulating the invitation message on social media Viz. face book, whats app telegram chat groups. Online registration link also generated to register the participants for this event. In this regard, a separate 'Whatsapp group : IPR Webinar' is created to circulate the webinar related information and updates. All registered participants were added to this group and regular update were shares with the participants. The institute decided to conduct this event on Zoom platform i.e. online Zoom software app. Some participants request to telecast the webinar on 'Youtube', as they have bandwidth problem and have some connectivity issues. The institution found that issue is genuine and decided to telecast this webinar on Youtube Channel too. The event was organized on 27th August, 2020 on Zoom platform which telecasted on Youtube also. There were total 350 online participants across the country for this national webinar on 'Intellectual Property Right'. The webinar is concluded in four sessions under the chairpersonship of renowned personalities Prof. V. Gopalkumar, Head, Dept. of Library Science, Goa University, Goa, Dr. Jagdish Kukarni, University Librarian- SRTM University, Nanded and Advocate Dr. Vijeta Singh, Maniyar Law College. Contributing sessions followed with fruitful discussions on Patent, Copyrights, Industrial Patent etc. have been held. Role of IPR in API/PBAS making is well explained in the webinar by the legal expert Dr. Singh, She also explained the Legal provisions and punishment for violating the IPR. The e-certificates mailed to all the participants. The online feedback was also collected from the participants. Evidence of Success: Active participation across the country (14 States) has been recorded in the IPR webinar. Around 70 participants submitted the online feedbacks. Highly favourable with nice organization comments have been received from the respondents. Problems

Encountered and Resource Required : Some technical issues of mobile connectivity reported during the programme. Many Out of State participants were unable to establish connection on Zoom app while some participants reported audio mike problem. Similarly, IT cell also faces internet connectivity problem on many occasions. Low mobile battery issue was found at large. Our IT cell advices to shutdown the mobile video camera, as it will not minimize battery loss but it also helpful in increasing mobile bandwidth. It was also seen during the programme that many participants have not muted their mikes and their audio (family voices) interrupted the sessions many times. So, there is a need to appoint extra person to control the audio and video activities of the participants. Best Practice - 2 Promotion of Community Health and Well Being During Covid-19 Objective: The main objective of this practice was to promote the community health while staying at home during Covid-19 Corona pandemic, as this virus is very dangerous and still untreatable. The main focus of this initiative was to aware the local community to stop the spread of Corona virus by suggesting preventive measures to improve immunity against covid-19. This practice is also dedicated to make the students and parents aware about the Preventive measures of this epidemic. The context: In the wake of the Covid 19 outbreak, entire country is suffering from Corona pandemic. As we all know that highest number of covid-19 patients have been tracing in the State of Maharashtra. We are in continuing lockdown since, March-2020 but the condition is still critical and we are on the edge of community spread. The unawareness among rural community is the main reason behind this. While there is no medicine for COVID-19 as of now, it will be good to take preventive measures which boost our immunity, as we all know that "prevention is better than cure". Hence, institute has decided to conduct awareness campaigns to stop the spread of Corona virus. The Govt. authorities also requested to conduct Covid-19 awareness programmes in neighborhood through NSS unit. . The Practice: The IQAC has prepared the blue prints of the Covid-19 programmes. NSS department has entrusted the responsibility to complete this task. In this regard, IQAC also collaborated with Gram Panchayat, Police Station and local NGOs to run the

awareness and preventive measures to stop the spread of corona virus. During the lockdown period in the month of April-2020, our college NSS volunteers have been appointed as 'Village Safety Guard' (Coronas Warrior) by the local authorities Viz. Gram Panchyat and police department. The NSS Volunteers participated in 'Sanitizers and Masks Distribution' programmes organized by the local authorities. The NSS Volunteers also worked with social NGOs to served 'Food packages' to the migrant labourers during the first week of the May, 2020. Not only students, but the whole staff of the institution was actively involved in awareness activities. Regular meetings of the faculty- students have been are conducted online on Zoom and Whatsapp chat groups. The 'Arogya Setu App' installation campaign runs in the month of April-May, 2020. In this regard 'Arogya Setu app' installation link was sent on the students mobile and chat groups. The Ayush Dept. advisories on preventive measures and immunity boosting were circulated on the students' chat groups and they were also motivated to aware their parents, peers and relatives about the preventive measures. The sports mentees are motivated to learn yogic exercises to their parents, near and dears, as these exercises regulate the body energy and improve the body immunity to fight the Corona Virus. In this regard, the demonstrating videos and web links have been shares with the sports mentees. In the month of June-20 to July-20, Social NGO Bharat Bhau Group make 'Herbs made Ayurvedic immunity Booster Decoct' has been served and distributed in the neighborhood villages by the college NSS units. This Ayurvedic immunity booster Decoct was provided on free of cost basis and whole expenditure on this programme was bears by the BM Group NGO. Evidence of Success: Local community was found aware about the Covid-19 Corona pandemic, as most of the people were wearing the masks and maintaining social distance in the market places. Not only this, villagers are now maintaining both personal and social hygiene at their home as well as in villages. The spread of Corona disease was under control in the neighborhood. NSS Volunteers has been recognized as 'Corona Warriors'. In this regard, certificates and appreciation letters has been received from the Local authorities and NGOs. Problems Encountered and Resource Required : People were filling uncomfortable and reported breathing problem after wearing the masks. Institution face transportation problem while running the awareness campaigns in the remote areas. Poor mobile network in neighborhood was another big problem faced during conducting online mobile campaigns and awareness lectures.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution is dedicated to impart quality education, and to create a culture of excellence in higher education in tribal area. Last year, institute has adopted the latest choice based credit curriculum (CBCS) focusing on skills based learning. At this juncture, institution still believes that information technology (IT) based education is very essential in the current scenario. Every day there is some new gadget or software that makes lives easier and up gradation on the machinery that already exists. E-educational aids are playing an increasing role in higher education. As e-learning advances, it is used to benefit students of all ages in the teaching-learning process. IT based classroom teaching add extra support to the listeners. There are so many software and websites which offers online discussions, online library visits and even tests and quizzes for a class that can help students to continue learning at home too. IT based learning is also important to promote self

learning, making of power point presentations, internet surfing, read online research articles, essays, comments etc. IT based education ensures that after getting graduate degree, students will be able to use the electronic mediums in a work place setting, which may put them ahead of counterparts who didn't have learned with technology in during college education. As technology advances, students have better employment opportunities. E-learning is an important part of today's classroom setup to transition the learning from the classroom to the startups. The issue of combining the IT based electronic learning with traditional learning is discussed many times in IQAC meets and also discussed with the all stakeholders. In this regard, feedback from students was collected and found that very few students are using android mobile, as majority of students belongs to BPL (Below Poverty Line) families and can't afford android mobile. Similarly, favourable responses recorded from the student's council, they accepted the importance of IT based education and assures the institute that they will motivate the students to purchase the android mobile. In the month of October-2019, the student's council along with faculty runs awareness campaigns to encourage the students to purchase android mobile. In this regard, mobile sellers of Visarwadi village also requested to sale the mobile in small installments to our college students. This matter is also discussed with the parents and alumni during the alumni - parents meet. Favourable responses have been received from the all sides and strength of android user students have been seen found increased. Round the year, IQAC emphasizes on developing more e-teaching aids in classrooms. In this regard, wi-fi signal strength and internet data pack has been upgraded. There is a Govt. order of 'daily electricity load shedding' of eight hours in the Visarwadi region. So, unlimited power backup supply is extended to classroom to face the problem load shedding problem. This year, almost 55 class lectures have been held by using IT teaching aids Viz. power point presentations, videos etc. Faculty actively took part in e-content making activities. Students' whatsapp groups created to circulate the important links, study material, information, assignments etc. During Covid -19 outbreak in March-20, the value of online teaching learning has been realized by the institute. IQAC strongly favoured towards online learning and it has been decided to introduce online teaching on trial basis. In this regard, training to operate ONLINE LECTURE MANAGEMENT SOFTWARE (LMS) was given to the whole faculty through Teacher Training Programme (TTT online learning), organized by the affiliating university under the guidance of renowned IT professionals. In this training programme faculty learned the handling of online learning software like Zoom, Google Meet, Webex, telegram chat etc. During the lockdown period in month of May-20 and June-20, the institute has organized all the meets in online mode on Zoom platform. The chairman of the governing body appreciated the whole staff and faculty for introducing online approaches in learning process. Similarly, some online classes also conducted on trial basis. Faculty also organizes 'Online Quizzes' and online Group discussions and debate activities for the students. Not only teaching, but institute also conducted online 'Ph.D. Viva-Voce' and webinars etc. The institute is now planning to make the Online learning as compulsory part of the teaching learning process.

Provide the weblink of the institution

8. Future Plans of Actions for Next Academic Year

This institution has made remarkable progress in the field of Higher Education, since its existence. The institution does not compromise with anything that comes in the way of quality and excellence. Getting advantage of the great administrative experience and foresightedness of the Chairman, Governing body Hon'ble Shri. Bharat Manikrao Gavit and the continuous efforts hard work of Hon'ble Principal Dr. A. T. Patil, is meeting the success in achieving higher

goals and destination of the institution. The Plan of the institution is given as below in brief:- Academic Excellence:- It will be the prime priority of the institution to achieve academic excellence by introducing online certificate courses to promote the electronic teaching- learning culture. The teachers will be motivated to participate in curriculum farming activities. Electronic teaching- learning, e-teaching plan with daily e- feedback system will be introduced. The academic calendar and teaching will be made flexible for the academic session 2020-21 to restore or bring back the traditional teaching on track, as previous calendar has been extended by three months more due to Corona Covid -19 pandemic. Hence, flexibility in all section will be kept to restore the old system. The Continuous Internal Assessment system will become more transparent by sharing the provisional list of internal evaluation marks on the whatsapp / telegrams chat groups of the students. Now, internal evaluation grievances will also be accepted through mobile, whatsapp and email etc. Student feedback on teacher will be given more prominence to know the merits and demerits and to give remedial treatment. While subject wise results of teachers will be given more attention to overcome the pitfalls. Infrastructure : Platform for MOOC services will be strengthened by developing latest e-facilities related to teaching and learning Audio-visual aids, Day vision enable big screen LCDs and Satellite receiver will be added for the online lectures. New books, latest general knowledge, research journals, periodicals, research quarterlies, will be made available to the students and research scholars. The proposal of new construction i.e. three class rooms , Sports Office , NSS Office , staffroom and Seminar hall will be move placed before governing council meeting. Research, Extension activities and Student Support : Faculty is motivated to write books, publish more research papers in journals and to undertake research projects. Conduct of seminars, conference and workshops shall be given top priority. In this regard, the proposal shall be move to central and local agencies. Institution will give more prominence to community services and will organize quality programmes for the attainment of good health, conducts more green practices in neighbourhood villages and will launch awareness campaigns for save the girl child, voter awareness, HIV/AIDS, Sickle cell, T.B. free India etc. Administration and Management: Attract and increase the involvement and role of the stakeholders Viz. governing body, local community, staff, faculty and students in the advancements of the institution. The electronic reporting (event report) of each event or activity will be mandatory for the each committee. The Placements /promotions (CAS) of the teachers will be done on time.